



Management Committee Meeting

22nd March 2011

Present: Alan Dexter John Gaskin Julia Powell John Fieldsend Di Ellis
 Jude Collini Liz Townson Paul Milner Karen Cornwall Val Sorrell

Apologies: Geoff Love Hayley Wood

1 Minutes of last meeting and matters arising.

- 1.1 Minutes of the February meeting were agreed and signed as accurate.
- 1.2 The grey chairs are not in the church. Could have been used at Crow's Nest Farm for a hog roast, John G to ask Roley Wood. **JG**
- 1.3 Hire agreements continue to be updated. **VS**
- 1.4 Interest rates are still being investigated. **PM/JG**
- 1.5 CCP have arranged for two dates in the Easter break and some dates are also planned for the Summer break.
- 1.6 Alarm battery has been replaced.
- 1.7 Some general discussion about the possibility of Titchmarsh Babes moving to the Pavilion and Pre-school using Monday afternoons as well. No formal approach has been made to Titchmarsh Babes and they are happy to stay where they are pro tem. Any developments between Babes and Pre-school to be brought to the attention of the Committee as appropriate. **JC/KC**
- 1.8 Another quote is needed for the extra radiators –some more plumbers were suggested, John G to organise. **JG**

2 Correspondence

No correspondence received. The Titchmarsh Times article has been done.

3 Caretaker Items/Health and Safety

- 3.1 John F has dealt with any issues in the comments books.
- 3.2 The new water heater has been chosen. John F will buy using the £200 donated by the Folk Dancing Club and will be re-reimbursed any extra up to £300. Clubroom will pay to have it plumbed in - John G to ask Daran Andrew to do this. **JF**
- 3.2 Request by two hirers at the weekend to be able to lock the gates when there are children in the Clubroom. Spare key to be kept in the kitchen cupboard (the one by the kitchen/hall door with the heating controls and fusebox in it) **JG**
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- 3.3 Door latch needs repairing again. **JG**
- 4 Bookings Update**
- 4.1 Enquiry for 2 day booking for a company seminar confirmed as can fit in around other bookings. **VS**
- 4.2 Cost for children's parties commented as being very reasonable – should we be charging more; or publicising the venue/rates wider eg Thrapston pre-schools, etc? **ALL**
- 5 Treasurers Report**
- 5.1 An income and expenditure summary was circulated.
- 5.2 Paper towels – as noted previously these are proving very costly and are being used at a great rate. Pre-school reps will ask their committee to buy their own paper towels as previously agreed. **KC/HW**
- 6 150th Anniversary**
The sub committee meets later this week. **GL**
- 7 Family Matters**
Posters and tickets to be printed with details by Geoff and then distributed. **GL**
Doors open at 7.30pm for an 8pm start. Clubroom needs to be available two hours before to allow for setting up. **JF**
John G to buy drinks and suitable nibbles (maybe tapas etc) and provide background music as well as run the bar. **JG**
Tablecloths and candles/table centres will be available from Julia who will also provide the performer with tea. **JP**
Paul has the quiz in hand. A small staged area would be preferable, Paul to ask school if we can borrow theirs. **PM**
- 8 AOB and date of next meeting**
- 8.1 30 more place settings are required to bring the stock up to 100 with some extra teaspoons needed as well. Paul to approach M Alderman about where the originals came from. Di to buy some more teaspoons. **PM**
DE
- 8.2 At present not enough chairs or tables to seat the 100 people that we can now accommodate. Agreed that on the odd occasion when extra chairs or tables may be needed, to approach the Pavilion or church to borrow some. The Clubroom tables and chairs are leant out on a regular basis – it would be a reciprocal arrangement.
- 8.3 Warming cupboards vary in size and style. Prices vary from £400 to £1,000. John G will investigate options that met our requirements and present findings and recommendations to the Committee. **JG**

Next meeting Tuesday 26th April 7.30pm