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| | granted, there would not necessarily be a need for a plastic liner. All agreed this should be reported to NCC for further investigation. | |
| 2005/04/5.5 | <u>Tofts Close housing association bungalow</u> Confirmation received from Spire Housing that the property has been cleared and locks changed, awaiting a new tenant who meets the criteria for occupancy. | |
| 2005/04/6 | Finance | |
| 2005/04/6.1 | <u>Payments to authorise</u> | |
| | John Greig T/Times production x 2 editions £45.00 | |
| | NCC Clubroom sign (manufacture only) £56.86 | |
| | Jane Teague Clerk's March salary £148.00 | |
| | It was resolved that all payments be authorised. Proposed by JC, seconded by GG, all in favour. | |
| 2005/04/6.2 | <u>Insurance renewal</u> Premium of £642.93 due 1 June 2005, representing an increase of £76.83 on last year's premium. Proposed by GG that the policy be renewed with Allianz Cornhill, seconded by JP, all in favour. | May agenda |
| 2005/04/6.3 | <u>Village sign – authority required to submit application and £75 fee</u> The Clerk advised that an application has to be made for "consent to display advertisements" at a cost of £75. GG advised that the application fee would be met privately and that the Parish Council would therefore not be requested to authorise this payment. GG proposed that the application be submitted by the Parish Council. Seconded by DW, all in favour. | CLERK/GG |
| 2005/04/6.4 | <u>Clerk's Review and proposed salary increase</u> The Clerk left the room while members discussed both matters. | |
| 2005/04/6.4.1 | IC and GG had undertaken the Clerk's review. This had confirmed the high levels of satisfaction felt about the Clerk's work, but identified a need to rationalise some of the workload by, for example, reducing the number of ancilliary meetings. | |
| 2005/04/6.4.2 | SP outlined the guidelines recently received from NALC detailing revised pay scales. The Council agreed to adopt the revised pay scales and to move the Clerk's salary to point 19 to reflect the demands of the role and to incorporate the annual increment now due. Clerk's new rate of pay is £8.45 per hour for 20 hours work per month. | CLERK |
| 2005/04/6.5 | <u>Review of Standing Orders, Financial Regulations, banking arrangements and risk assessment</u> SP agreed to undertake this and present recommendations at the AGM in May. All agreed. | SP |
| 2005/04/6.6 | <u>Annual accounts</u> SP presented the preliminary accounts and agreed to do so formally at the AGM in May. | SP |
| 2005/04/6.7 | <u>Village Xmas tree</u> GG wished to record thanks to JP for once again donating the new Xmas tree lights, a sentiment endorsed by all. | |
| 2005/04/7 | Correspondence | |
| 2005/04/7.1 | <u>ENC Ethical Framework - Standards and Code of Conduct Issues day 26 May</u> SP volunteered to attend. Clerk to complete form. | CLERK |
| 2005/04/7.2 | <u>ENC Guidance on Developer Contributions in East Northants</u> Largely inapplicable to us, document will be circulated in Float File. | |

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| 2005/04/7.3 | <u>NCC Northants Minerals and Waste Development Framework – preparing the Statement of Community Involvement</u> This document also circulated in Float File. | |
| 2005/04/7.4 | <u>Letter from Age Concern</u> Village Contact volunteer wanted to support services provided by Age Concern for older people. Details to be included in next Titchmarsh Times. | IC:T/Times |
| 2005/04/7.5 | <u>Request for donation from Alzheimer's Society</u> Discussed, generally felt that the request did not adequately meet the criteria established for donations. All voted to decline the request. | |
| 2005/04/7.6 | <u>ACRE Village Survey 2005</u> | |
| 2005/04/7.6.1 | Request for information. Clerk volunteered to complete. Agreed. | CLERK |
| 2005/04/7.6.2 | The Clerk informed members that a site visit had been undertaken by Felix Marsh, Rural Housing Officer at ACRE, to review all potential sites identified in the village for affordable housing. All those interested in applying for affordable housing must already be registered on the Council housing waiting list. This information will be conveyed via Titchmarsh Times. | IC: T/Times |
| 2005/04/7.7 | <u>Email from a parishioner</u> supporting the newly erected sign at the Islington/Church Street junction directing HGVs back to Thrapston via the A605. General discussion about the sign, which is not what was expected as a result of previous discussions with Highways. Clerk to contact Nick Gore to discuss further. | CLERK |
| 2005/04/7.8 | <u>Information received via email from PC Chris Wearing</u> advising of a spate of recent daytime burglaries in the area. One had taken place a few days earlier at Bidwell Cottages. | |
| 2005/04/7.9 | All remaining items of correspondence not requiring action will be circulated in the float file. | |
| 2005/04/8 | Planning | |
| 2005/04/8.1 | <u>Outcome of previous applications</u> | |
| 2005/04/8.1.1 | <u>EN/05/00324 and 00325 69 High Street</u> : The Clerk reported that she attended the Planning & Licensing committee meeting on 13 April and was aware that a decision had been deferred pending a site visit. This application will now be decided at the next P&L committee meeting in May. | |
| 2005/04/8.2 | <u>New Applications</u> <u>EN/05/00577 Formation of additional parking at 23 Chapel Street</u> Discussed at length. DW proposed that the application be supported, seconded by GG. Vote taken, six in favour and two against. Clerk to reply to ENC. | CLERK |
| 2005/04/9 | Siting of dog bin on lower green | |
| 2005/04/9.1 | ENC contractors were compelled to remove the newly installed dog bin while they were still on site as a result of objections from a neighbour. | |
| 2005/04/9.1.1 | Members discussed alternative sites: the wall alongside the meadow, between High St and Polopit was suggested. A vote resulted in five in favour, two against and one abstention. SP requested that her objection to the proposal be recorded. | |
| 2005/04/9.1.2 | It was agreed that the Clerk should write to those residents who would be able to see the dog bin from their homes to ascertain if there were any objections to the proposal. | CLERK |

- 2005/04/9.1.3 The Clerk was asked to find out whether we were committed to having the red dog bin that ENC had provided. If not, what were the colour options and costs. **CLERK**
- 2005/04/10 Village of the Year competition entry update**
The working group has completed a lengthy questionnaire for the judges, a copy of which will be circulated in the Float File. The judges will visit the village for two hours on the morning of 11 May. GG proposed that a flier be distributed to all households advising of the village's entry in the competition and asking for support in tidying up. Seconded by DW, all agreed. IC to write text, JG to produce sufficient copies. **IC/JG**
- 2005/04/11 Annual Parish Meeting**
Copies of the flier will be put on both noticeboards and distributed to all households. Clerk to confirm attendees and organise refreshments. **CLERK**
- 2005/04/12 Fisherman's Lay-by on A605**
Photographs taken by DW illustrate the problems: insufficient room for two vehicles to pass in the lay-by without driving on the grass verge has resulted in destruction of the verge; copious amounts of litter are discarded in the hedgerow as there is not a litter bin. DW proposed that we contact NCC with our concerns, seconded by SP, all in favour. Clerk to write to NCC. **CLERK**
- 2005/04/13 Report from Playing Field Committee**
2005/04/13.1 IC volunteered to stand as the third Parish Council representative on the PFC.
2005/04/13.2 Pavilion plans have been submitted to the FA and the PFC is awaiting comment.
- 2005/04/14 Reports from local organisations**
2005/04/14.1 School: May Day procession will be held on 4 May.
- 2005/04/15 Date of Next Meeting**
Thursday, 19 May 2005 at 7.00pm in the Clubroom. **The business of the AGM will precede the monthly meeting.**
- 2005/04/16 Items for report only**
- IC will not be seeking re-election as Chairman at the AGM.
 - PPW Team have reported a lack of feedback from the Rights of Way Team at NCC to a fault report submitted in January. Phone calls and emails have not been returned.

The Chairman closed the meeting at 10.04pm