



Titchmarsh Playing Field Association



Minutes from Committee Meeting

12th February 2004

Those present: Caroline Thompson Derek Ellis Paul Milner
Richard Roe Rob Jones Mel Chapman

Apologies: Phil Garnham Gina Gaskin Kevin Shapland

Cc: Sylvia Prestwich (Village Website Committee)

ACTION

1. Fund Raising

1.1 Music Quiz Sheet

Made £83 after prize. Easter prize to be £25.

MC

1.2 Autumn Dance

Clubroom already booked for 23rd October but 9th still free – check no other events two weeks earlier and book venue. Licence to be applied for.

PM

1.3 10k Road Race (Sun 2nd May 2004)

Forms & poster changed but not finalised due to lack of main sponsor (Connell Henderson declined, Weetabix to send £100 donation but don't wish to be formal sponsors – include Weetabix on 10k Web-page).

PM/SP

Contact more local firms, may have to make do with a few combined sponsors rather than one main one. Letter to be drafted extolling coverage/benefits for sending to the likes of the following:

RJ

Mick George Haulage; Accountants; Edwards Buildbase; Fairline; Co-op; Safeway; Dodson & Horrell; etc.

Local regional running clubs to be e-mailed to make their members aware but poster needs to be sent in PDF format (and sent to Village Web-site).

MC

Press release to be drawn up for circulating to local media and sponsors with race report, winners details and digi-photo(s).

KS

E-mail addresses for press release needed.

KS

1.4 Children's Sports Day / Tug of War Competition – 4th July

Scout tent not available – alternative tents? Try Kimbolton School.

DE

Write to Village Fund to suggest buying similar tent for village use (saving £50 hire charge each time needed)

PM

Raise interest in T'o'W teams in local villages and Molesworth.

MC/DE

Contact Fun-fair to check cost/availability.

CT

Licence to be applied for.

PM

Leave publicity until after Easter.

- 1.5 **Titchmarsh Fete (Sat 12th June 2004)**
 TPFA down for same stalls as last year (BBQ, Wellie Wang, Beat the Keeper). ALL
 Next Fete meeting 28th Feb. RJ
- 1.6 **Sponsored Weight-loss**
 February weigh-in showed staggering loss of 48lbs (excluding Kevin) – update
 of weights to be forwarded to Sylvia for web-page. RR
2. **Funds Update**
 Balance of £1662.
 Next outgoings are Insurance premium (£380 due end of March) and annual
 grass-cutting of £1000.
3. **Parish Council**
 Incorporation of Playing Field Association as sub-committee of Parish Council
 approved by PC subject to 2 representatives of PC to be on TPFA Committee GG
 (1 of which must be Chair). Letter stating PC position will be sent to TPFA
 but ahead of this the Committee voted unanimously to accept the proposal CT/DE
 (PM proposed, RJ seconded).
 Certain questions around finance were raised:
 1. How will the accounts be run?
 2. Can incorporation be achieved before insurance payment needed to
 minimise this cost?
4. **New Pavilion**
- 4.1 **Lease**
 Draft letter to Merchant Venturers agreed for sending in response to break
 clause conditions required. PM
 Investigate direct approach to Trustee(s) of Merchant Venturers rather
 than via their commercial agents. KS
- 4.2 **Funding Application – Business Plan**
 Lease terms critical to progression of grant funding.
 Copy of previous successful business plan (Dave Foreman) to be circulated to DE
 committee for familiarisation of what required.
 Martyn Glynn of Thrapston Town FC keen to support proposal and will work
 on football plan.
 School happy to be involved in supporting business plan (for wider community
 involvement).
 Planning permission – even outline consent can only be given in response to
 written request. Not yet ready for this.
5. **Village Website**
 Add web-site and e-mail address to TPFA Letterhead. PM
 Update Sylvia with these minutes, confirm change of October date and PM
 discuss whether TPFA forthcoming events can be presented in similar format
 to those on the FOTS web page. Also request that Weetabix donation of
 £100 towards 10k costs be recognised on web page.
 Can TPFA event dates be included on Village Diary page (assuming one
 exists)? SP
 RR

Send latest Sponsored Slim figures.

6. **Clubroom Committee**

TPFA to be represented by Caroline/Gina/Rob (tba) at meeting on Tues 9th March

CT/ GG
/RJ

7. **Drainage**

Pettifers quote for drainage of bottom pitch c£12-15k so won't be progressed.

8. **AOB**

8.1 **Raymond Gray**

Committee made aware that Raymond had very generously left 4.16% of his estate to TPFA – final value subject to confirmation by his solicitors. TPFA will attempt to use this money in a suitable cause that benefits the playing field and commemorates Raymond and his contribution to the village.

8.2 **Pavilion Repairs**

Sat 6th and Sun 7th March set aside to remove damaged ceiling and install replacement acrylic windows.

ALL

Skip to be ordered for 9am Sat 6th – time must be agreed for access.

PM

**Next meeting: 8pm, Thursday 11th March
at the Dog & Partridge**