



- trying to get Ikea to cut back the hedge but they say it is not their hedge. Atkins will carry out the work and once hedge has been cut back they will be able to determine the exact ownership of the hedge. Street Doctor to keep Clerk updated
- 2007/01/5.3.1 Members asked had Manor Farm Court landowner responded to our letter requesting he addresses the overgrown boundary. No response has been received to date. Matter deferred for discussion at February meeting
- 2007/01/5.4 Allotments  
Plot 4 at Islington has now been rented to a parishioner. Agreed for plot to be taken rent free up to October 2007 due to plot requiring cultivating. Terms and conditions sent to parishioner for signature and return to Clerk. Two plots currently available.
- 2007/01/5.5 Feed back from Strong and Prosperous Community SP  
Feedback received from conference attended by SP together with a feedback form. SP to complete feedback form and return. Summary from ENC received following conference which will be circulated in the float file. Follow up conference scheduled for May 2007. SP to attend.
- 2007/01/5.6 Trees to St. Andrews Lane  
Clerk chased NCC County Arboriculturalist to find out when they will be attending to inspect trees. NCC advised their department is liaising between themselves for an appointment to attend but will report to Clerk once site has been inspected.
- 2007/01/5.7 Installation of Dog Bin to Lych lane Clerk  
JG has requested that 2 x 75mm clips are required to attach the bin to the post. Cost for clips is £10.69 plus VAT and delivery. All in favour of clips being purchased. Clerk to order and pass to JG when received
- 2007/01/6 **Finance**  
Payments to authorise:
- |                     |   |         |
|---------------------|---|---------|
| SLCC                | Annual membership subscription  | £55.00  |
| Titchmarsh Clubroom | Use of Clubroom for Parish Council meetings and miscellaneous functions | £210.00 |
| NALC                | One day Clerks Course   | £65.00  |
| H M Customs         | PAYE Oct – Dec  | £110.22 |
| Aylesbury Mains Ltd | Repairs to street light in North Street                                 | £46.42  |
| Bosworths Nurseries | Christmas Tree  | £70.00  |
| Emma Meen           | Clerks salary December salary by standing order                         | £131.06 |
- IC proposed that all payments be made. JG seconded, all in favour.
- Income received - Inland Revenue incentive scheme  
£250.00 received from the Inland Revenue as an incentive payment for online payroll filing for 2005/06
- 2007/01/6.1 Internal Auditor matters relating to The Playing Field SP  
SP chased response, NALC reviewing original paperwork before confirming their advice.
- 2007/01/7 **Correspondence**
- 2007/01/7.1 Letter from ENC re: Concessionary Fare Scheme  
ENC advised they are operating a Concessionary Travel Scheme for 2007/08. Two schemes available, either travel tokens or a county wide bus pass. £46.00 of tokens can be

	purchased for £10.00. Scheme available to persons over 60, or disabled. Tokens available between 1 February 2007 and 30th June 2007. Clerk holding forms for applicants to sign and verify eligibility. Notice also displayed on Parish notice board advising of scheme.	
2007/01/7.2	<u>Email received from a parishioner regarding recycling collections</u> Parishioner reported that damage has occurred to re-cycling boxes due to mis-management by collection operatives. ENC advise that the appropriate action is taken against contractors staff when any reports of mis-handling of boxes is reported. ENC also advise that should the capacity of boxes not be sufficient they are happy to supply additional boxes. There are no plans at this time to change the collection containers currently used.	
2007/01/7.3	<u>Letter from Phil Hope</u> Letter received from Phil Hope advising that he has been diagnosed with Hodgkin's disease. There is a good prognosis with treatment commencing in January until Autumn. Drop-in surgeries will be replaced with pre-booked telephone surgeries and his public duties will be reduced. His constituency office will continue to function as normal.	
2007/01/7.4	<u>Grass Cutting</u> Letter received from NCC authorising payment of a grant of £656.47 for 2006/07 for Parishes undertaking the mowing of their own grass. Payment to be received within the next few weeks. Letter also acknowledges application for 2007/08 opt out of NCC grass cutting.	
2007/01/7.5	<u>Email received from NALC re: Youth Funding</u> 2 open funding schemes available from NCC to initiate or strengthen and/support new youth work. Maximum level of grant available £5000.00, with a minimum set at £2500.00. Clerk to copy details and JJ to pass on to Youth Group.	Clerk JJ
2007/01/7.6	<u>NCC Customer Satisfaction Survey – Community Funding Advisory Panel</u> IC to complete survey and return.	IC
2007/01/7.7	<u>Letter from ENC re: Raunds Area Preferred Options Report</u> Important report to be circulated in float file.	
2007/01/7.8	<u>Titchmarsh Church of England Primary School – Invitation</u> Invitation received from the School as part of their connecting classrooms project organised by the British Council a visit from their African Partners scheduled for 1 <sup>st</sup> February 2007 with a buffet reception evening to be held at The Wheatsheaf. JJ, JC, JG, GG, IC and Clerk to attend. Clerk to contact organiser to confirm names and numbers to attend.	Clerk
2007/01/7.9	<u>Break in at School</u> Report received from Northamptonshire Police of a break in at the School on Sunday 7 <sup>th</sup> January 2007. Smashed window to the front office where safe is contained in order to steal safe and contents. All sensors avoided throughout the School. This is not an isolated case a number of Schools in the area have been targeted	
2007/01/7.10	<u>Village of the year</u> Paperwork and application form relating to Village of the Year competition received. Closing date for entry is 30 <sup>th</sup> March 2007. IC to peruse paperwork and report at the next meeting.	IC
2007/01/7.11	<u>Parish Notice Board</u>	Clerk

	Email received from Clubroom Committee asking for use of 1/3 <sup>d</sup> of the notice board. An agreement had previously been made that 1/3 <sup>d</sup> of the notice is available for Clubroom to use. Clerk to clear 1/3 <sup>d</sup> of notice board and arrange for a key to be dropped in to Clubroom Committee member.	
2007/01/7.12	<u>Letter from ENC – Funding for Town and Parish Councils</u> Details to be circulated in the float file.	
2007/01/8	<b><u>Planning</u></b> <b><u>New Planning Applications</u></b> EN/06/02624/FUL. Erection single storey garage at Castle Cottage, 2c Polopit, Titchmarsh All in favour of supporting the application though members commented that the application is detailed as a garage but the construction and size of the building is not appropriate for the description. Clerk to respond.	Clerk
2007/01/9	<b><u>Affordable Housing</u></b> Joanne Richardson (JR) from Northants Rural Housing (NRH) unable to attend due to weather conditions. Agreed for her to be invited to attend February meeting. Landowner of the North Street site has expressed an interest in working with NRH. Discussion followed about the points raised at the Public Open time, members agreed that “The North Street site” keeps being referred to, though the actual exact location of the site is unknown. Whilst affordable housing is supported and it is realised that there is a need for affordable homes to be provided in the village, finding a suitable site is extremely difficult. Several sites have been discussed and subsequently dismissed due to them being considered as too far out of the village. Also a point has been raised why does the affordable housing have to be all together could individual sites be considered. Members agreed that finding one site is proving to be extremely difficult and therefore to find a further four sites could be even more problematic. Members agreed for a letter with accompanying plan to be sent to JR asking her to define exactly where the proposed North Street site is located and asking to explore with the landowners the possibility of extending the search for a site, to consider the farmyard to North Street and also the paddock to the rear of the cottages at the bottom of North Street. Clerk to send a letter and ask JR to address this and come back to us.	Clerk
2007/01/10	<b><u>Annual Parish Meeting</u></b> Agreed for Annual parish Meeting to be held on Tuesday 17 <sup>th</sup> April 2007. Clerk to book clubroom. Members felt that last years format was successful and for this years meeting to be along similar lines with refreshments. Invite newly formed groups to provide poster displays. Clerk to prepare invites for speakers, poster and leaflets. Notice to be included in TT.	Clerk
2007/01/11	<b><u>Community Shop update from Steering Group</u></b> Update from Shop Group together with structural engineers report read out to members. Meeting has now taken place with Vincent Sykes & Higham Solicitors and draft lease will be issued to Parish Council and Shop Group. Next EHWG meeting to take place 23 <sup>d</sup> January 2007.	
2007/01/11.1	Matter regarding insurance has arisen concerning before, during and after works to Engine House have commenced. Insurance to be discussed at EHWG meeting.	
2007/01/12	<b><u>Report from Playing Field Committee</u></b>	

- IC continuing to fundraise for changing rooms. Two other playing fields in nearby villages have been inspected to discuss and seek advice how they went about their successful application for funding.
- 2007/01/12.1 GG reported that the Merchant Venturers are pressing for a new lease to be drawn up. There is approximately 6 years left to run on existing lease, but it would be beneficial for a new lease to be drawn up and it would be looked upon more favourably from a fund raising point of view if the lease was in the name of Titchmarsh Parish Council, as it is a statutory body. IC proposed that the new lease is drawn up in the name of the Parish Council. JG seconded. All in favour. The costs involved for the drawing up of a new lease will be built in to the funding application.
- 2007/01/12.1 GG provided Clerk with a copy of the Health and Safety report. Clerk  
Clerk to copy and return to GG
- 2007/01/13 **Reports from Local organisations**  
School – Area in front of the School has been made in to a garden for the children.  
Copy of School report requested. JJ advised that a report is no longer produced but a head teachers report is now prepared and it is not appropriate for this to be circulated as it gives confidential information.
- 2007/01/14 Date for next meeting delayed by one week to 22nd February 2007.
- 2007/01/15 **Items for report only**  
Noticeable speeding through the village, especially outside the school.  
Clerk changing employment to work at Vincent Sykes & Higham Solicitors, Thrapston from 5<sup>th</sup> February 2007. Assurance given regarding confidentiality and a possible conflict of interest.  
DW to speak to landlord of Wheatsheaf regarding the planters situated outside the pub.  
More Christmas tree lights required.  
The Chair closed the meeting at 9.15 pm