

Written response to our letter received from Parishioner who initially alerted the problem of the trees to the corner of St. Andrews Lane/St. Andrews Close. Parishioners letter summarises the options they feel are available namely being (1) do nothing (2) re-point wall and repair path and leave trees (3) remove trees and undertake remedial works (3) parishioner to adopt ownership of land where trees are sited. Members agreed to follow the advice of the County Arborculturalist, that the trees need to be removed. Clerk to obtain a quotation from Atkins for removal of trees and repair to footpath, with a second quotation for the removal of the trees to be obtained from Wilby Tree Surgeons. Clerk to write to parishioner keeping them up to date with the present situation, and advise that TPC would be prepared too make a goodwill gesture contribution towards the re-pointing of the garden wall which appears to have suffered some affects of cracking. Quotations to be discussed at next TPC meeting in April.

2007/03/5.5

Clerks Annual Review and Appraisal

MA & GG

MA and GG agreed to undertake Clerks annual review and appraisal. Clerk to liaise with MA and GG to arrange a suitable date and time. Any members wishing to make any comments regarding Clerk, to make contact with either MA or GG to lodge their comments.

2007/03/5.6

Affordable Housing Update

Clerk read out progress report email from Joanne Richardson (JR) of Northants Rural Housing (NRH). JR advises she is still awaiting ENC to look at the sites. ENC were supposed to make a site visit around the 4th March, but this had been arranged when 3 sites were under consideration. Since the last TPC meeting there are now 7 sites under consideration. JR waiting for another date from ENC. JR to keep Clerk up to date with progress.

2007/03/6

Finance

Payments to authorise:

Glasdon UK Ltd	Power tool bit to install dog bin	£7.44
Emma Meen	Clerks February salary by standing order	£131.06
Northamptonshire ACRE	Village of the year application fee	£15.00
NALC	Annual subscription	£126.00
S Prestwich	Chair expenses	£95.24
H M revenue & Customs	PAYE Jan – March	£110.22

GG proposed that all payments be made. MA seconded, all in favour.

Income received

£20.00 from Northamptonshire County Council as re-payment for the hire of the Clubroom for 2 Rectory Farm Liaison Group meetings

£500.00 received from Shop Group in repayment for loan.

NALC annual subscription TPC had considered withholding annual subscription due to lack of and prolonged response. However internal audit fee would be double if TPC not members, agreed to pay subscription and renew.

2007/03/6.2

Internal auditor matters relating to the playing field

SP

SP has now spoken to a higher level at NALC to seek a

	definitive response to the comments made by the internal auditor regarding the playing field. NALC concur with the advice from internal auditor, that playing field cannot have delegated financial powers. SP to compile a list of questions for discussion with the playing field committee prior to submitting them to the internal auditor.	
2007/03/7	<u>Correspondence</u>	
2007/03/7.1	<u>Complaint received from Parishioner regarding the state of the road outside Mick George's site</u> Email complaint received reporting the state of the road outside the gravel extraction site being excessively muddy. Clerk reported to Phil Watson at NCC who advised that the necessary measures should be in place on the entrance/exit to the site to make sure the vehicles arriving and leaving the site are clean. Members instructed Clerk to contact Mick George's office to report complaint and to establish the steps they intend to take to make sure this does not happen again.	Clerk
2007/03/7.2	<u>Amendment to Model Code of Conduct</u> Consultation paper circulated in float file during February regarding the proposed changes to the Model Code of Conduct for Local Authority Members. Comments have been invited by members to the proposed amendments. SP inspected proposed amendments and felt that the main criteria for comment being the recommendations regarding "Disclosure of Confidential Information". Draft response agreed and SP to complete questionnaire and return.	SP
2007/03/7.3	<u>Parish Council Election</u> Clerk formally notified ENC of the death of John Pridmore. ENC have advised that due to the imminent election not to advertise the vacancy as the forthcoming election will take care of this vacancy. No further information or details have yet been circulated regarding the forthcoming election which is understood to be scheduled for 3 rd May 2007.	
2007/03/7.4	<u>Letter from ENC regarding Adult Learning Community Project</u> New pilot project in place to assist Adult Learning within rural and vulnerable communities. Invitation from Adult Learning Services to discuss proposals and activities relating to particular communities. Members felt that this was not appropriate at this time. Clerk to respond to invitation.	Clerk
2007/03/7.5	<u>Street Closure Order for 6th May 2007</u> Letter and notice received from ENC advising of street closure for 10K road race and 3K fun run for 6 th May 2007. Order to be displayed on Parish notice board.	
2007/03/8	<u>Planning</u> <u>New Planning Applications</u> No new planning applications	
2007/03/9	<u>Removal of overhead wires to parts of Titchmarsh</u> Letter received in January 2007 from Central Networks advising of removal of overhead wires to certain parts of village in 2008, since initial discussion took place at February TPC meeting photographs have been taken of the 7 poles which will require replacement columns as they house lighting brackets. Members agreed for Clerk to write to Central Networks requesting answers to the following:- (1) why have only parts of the village been selected for removal of overhead wires (2) will the new cables be placed beneath the footpaths (3) will the existing columns be	Clerk

	removed totally (4) are Central Networks prepared to provide some financial assistance to TPC towards to cost of replacing the 7 columns which support lighting brackets (5) why is this work being carried out. Clerk to also make Central Networks aware of the fact that certain poles scheduled for removal also house BT telephone cables and how do they best intend to deal with this.	
2007/02/10	<u>Manor Farm Court overgrown boundary</u> No response received to date from landowner regarding his responsibility of the boundary hedge and his intentions for cutting this back. Members agreed for a quotation to be obtained from Howard Bosworth for the cutting back of this hedgerow. Clerk to make contact with Howard Bosworth, and quote to be discussed at next months meeting.	Clerk
2007/02/11	<u>Erection of Footpath Stile at North Street</u> Tenant of field to the bottom of North Street requested assistance from TPC in erecting a stile on the entrance in to the field. Members agreed for Clerk to contact rights of way officer to request financial assistance for the erection of a stile, as it is essential that a stile is erected which TPC fully support.	Clerk
2007/02/12	<u>Risk Assessment</u> SP and Clerk carried out risk assessment on 3 rd March 2007. A risk assessment schedule has been drawn up identifying the level of risk and action to be taken for the overall operation of the Parish Council. Schedule drawn up in accordance with the recommendations and suggestions of the internal auditor read out and members approved. Signed by Clerk and SP.	SP & Clerk
2007/02/13	<u>Community Shop update from Steering Group</u> Update provided by The Shop Group read out to the members. The matter of the lease has been discussed at the last EHWG meeting it has been agreed to adopt a smaller lease but with the addition of certain points that TPC which to include.	
2007/02/13.1	The Shop Group have put forward a proposal to use the Pound Garden as a seating area in conjunction with the shop, due to Northamptonshire Highways refusing to allow the Shop Group to pave the verge in front of the Shop for seating. Members agreed for this matter to be discussed at the next EHWG meeting and the implications arising from incorporating the Pound Garden in the lease.	
2007/02/13.2	Fundraising activities still taking place with a Line dancing and BBQ scheduled for 28 th April 2007.	
2007/02/14	<u>Report from Playing Field Committee</u> Fund raising still progressing. New Health & Safety Officer has been appointed. AGM scheduled for June after the election.	
2007/02/15	<u>Reports from Local Organisations</u> <u>Titchmarsh Youth Group</u> Setting up of Titchmarsh Youth Group progressing with 3 sessions scheduled before the end of term. Agreement has been made to store Youth Club equipment in a designated area at the Clubroom Store. <u>School</u> Good positive feedback received after the South African and Kenyan exchange visit back in February. School is working towards a healthy School award. Gardening area created to the front of the School for the enjoyment of the children, and for them to participate in gardening activities.	

2007/02/17 Date for next meeting 19th April 2007. Annual Parish Meeting
17th April 2007

2007/02/118 **Items for report only**

Henderson Connellan "Good Luck" board still displayed within
the High Street

Fund raising quiz night to be held at the Dog & Partridge in
memory of John Pridmore, with funds raised for the Cardiac Unit
at Kettering Hospital.

Several Parishioners have suggested organising something in
memory of John Pridmore. Positive suggestion of investing in
some good quality lighting for the Christmas tree.

Large quantity of rubbish fly tipped at the entrance to the Nature
Reserve.

Tubs outside the Wheatsheaf

Cigarette disposal bin outside the Dog and Partridge

The Chair closed the meeting at 9.30 pm

Sylvia Prestwich – Chair
19th April 2007