

TITCHMARSH PARISH COUNCIL

Minutes of the Meeting held on Thursday 18th October 2007 in the Clubroom

- Councillors Present: Michael Alderman (Chair)
Ian Teague
Julie Cheney
Geoff Love
- In Attendance: Emma Meen (Clerk)
- 2007/10/1 **Public Open Time** As there were no members of the public present at 7.30pm, the Chair deemed Public Open Time to be closed
- 2007/10/2 **Apologies For Absence:** Sylvia Prestwich, Ian Curtis, John Greig, Gina Gaskin, Bert Ash
- 2007/10/3 **Declaration of Interests:** IT declared a non prejudicial interest regarding agenda point 15 – Community Shop Group Update. IT signed Declaration of Interest book
- 2007/10/4 **Minutes of Last Meeting:** GL pointed out that minute 2007/9/18 states that a part time Manager has been appointed to manage the shop, in fact an assistant part time Manager has been appointed. Minutes amended. MA proposed and JC seconded that the Chair sign them.
- 2007/10/5 **Matters Arising:**
- 2007/10/5.1 **Affordable Housing**
Report received from Joanne Richardson (JR) of Northants Rural Housing (NRH) to advise that she is approaching the land owners of the sites in Islington and High Street to establish if they are interested in their proposal. JR advised she is also arranging a meeting with the planners at ENC to find out the negatives about the other sites as this information was unclear in ENC report.
- 2007/10/5.2 **Removal of trees to St. Andrews Lane/St. Andrews Close**
Clerk instructed Wilby Tree Surgeons (WTS) to carry out the removal of the trees as set out in their quotation. WTS have confirmed that there is currently a 6-8 week lead time on work orders and will be in touch closer to the date to advise me when the job will be carried out. Clerk notified adjoining landowners of present situation and also notified Allianz Cornhill Insurers of the same.
- 2007/10/5.3 **Missing Sign to Polopit**
Clerk reported missing sign to Streetdoctor who will investigate and report back to Clerk
- 2007/10/5.4 **Daffodil Planting**
Date changed for daffodil planting to 14th and 21st October. Large quantity of daffodils planted as to date. Paul Milner has mentioned to GL of his willingness to supply additional daffodil bulbs next year. Clerk to diarise and make a formal request next planting season.
- 2007/10/5.5 **Village of the Year Competition feedback** Clerk
Clerk contacted respective clerks to Kings Sutton and also Helmdon Parish Councils, the villages won first and second place in the Village of the Year Competition, to find out details of the services their villages provide, in hope we can achieve higher results next year. Titchmarsh fell down on environmental, young and old issues. Next application form Titchmarsh can give

details regarding the liaison group which has been formed providing communications between the Parish and Mick Georges gravel extraction site and also the Nature Reserve. Notes made and retained in the Village of the Year file for next years application

2007/10/6

Finance

Payments to authorise:

J E Greig	Titchmarsh Times August/September 2007	£41.51
J E Greig	Titchmarsh Times October/November 2007	£43.17
J & S Pendred Signs	Repair to village bench adjacent to the School	£50.00
Shop Group	Donation (see extract of minute 2007/09/18)	£500.00
Powergen	Streetlighting	£334.63
Michael Alderman	Reimbursement for purchase of daffodil bulbs	£149.19
Emma Meen	Clerks Salary August 2007 by standing order	£131.06

2007/10/6.1 GL proposed that all payments be made. IT seconded, all in favour.

2007/10/6.2 Precept balance of precept received from ENC £3682.50

2007/10/6.3 Budget Expenditure/Update deferred to November meeting

2007/10/7

Correspondence

2007/10/7.1 Footpath Team Letter received from Parishioner asking if there are any vacancies within the Parish Footpath Team. Request referred to Louise Stoke, Parish Footpath Warden

2007/10/7.2 Damage to Vehicle Windsreen Report received from a Parishioner that the rear windscreen to their sons car has been damaged from a small stone believed to have been thrown up when the grass verges has been cut by Turney Landscapes. Clerk liaised between Turney Landscapes and the Parishioner and the matter has now been amicably resolved.

2007/10/8

Planning

New Planning Applications

No new applications received

Outcome of Previous Planning Applications

EN/07/01364/ADV – Illuminated Shop Front at Titchmarsh Village Shop, 1 The Green, Titchmarsh – Permission Granted

2007/09/9.1

Highways

Clerk made enquiries with ENC to find out the exact nature of the development currently under construction on the Industrial Site at the top of Huntingdon Road. ENC advise that planning consent has been given for a warehouse building to be erected. Whom this is for is not known. Would appear that this is being speculatively constructed for lease to an organisation once constructed, in the future. ENC advised that a condition of the planning is for signage to clearly show that HGV's should be turning left once they are out of the industrial site. Apparently Highways are not happy with proposed signage and it has been suggested that pictorial signs need to be erected due to the high volume of foreign lorries entering and leaving the site.

2007/09/9.2

Report received from a parishioner advising that they have been speaking with the gatehouse attendant at Ikea about the vast

quantities of lorries being parked outside the site. Parishioner informed by gatehouse attendant that Ikea “were not able to accept lorry movements in to the site between 6.00 pm Saturday and 6.00 am Sunday”. Clerk made enquiries with the General Manager at Ikea who subsequently referred the matter to the Facilities Manager who have now agreed due to TPC complaint of the excessive parking outside the site, to now accept vehicles on to the Ikea site from Friday 28th September 23.59 hours based on the fact that they are on Mondays planner for unloading. Ikea are now looking in to the costs of having an automated barrier erected at the site should they encounter problems with non Ikea vehicles using the site for overnight parking. Though Ikea do suggest that the other companies at the site should also be approached as they may not have a facility of an on site lorry park. Ikea hope that TPC find the measures they have put in place reduce congestion. Members agreed for a copy of the email from Ikea to be sent to the parishioner who brought this matter to TPC attention, for information purposes only.

2007/09/9.3 Lorry watch survey sent to NCC for their information. Acknowledgement received from NCC advising they will be in touch once again following the analysis of the results

2007/09/9.4 Clerk sent a letter to John Trimble (JT) at NCC following receipt of his letter requesting him to attend next TPC meeting. JT unable to attend but has offered to arrange a meeting with representatives of TPC to discuss the results of the survey and also the numerous highways issues. MA volunteered himself and also SP to meet with JT. Clerk to arrange a suitable day and time.

2007/09/9.5 Clerk made enquiries with NCC Highways regarding more information about the recently installed “box” to Polopit. Highways advise that this is a speed data gathering device which has been installed following the speed survey which was carried out some months ago which concluded that the village was suffering from a speed problem. After 1 week of data gathering Vehicle Activated Speed Signs (VAS) will be erected which flash 30 mph when approached. Whilst the VAS are in place the box will still be gathering data. The speed signs will then be removed and reinstalled once again in about 15 weeks time. Report received that the VAS are now in place and operating at the correct speed sign

2007/09/9.6 JG sent an email in absence to advise that the “all traffic turning right from Haldens Parkway sign” is missing. Clerk reported to NCC. JG also suggested that it maybe worthy to investigate the possibility of having brown signs erected on the A605 advertising that Titchmarsh has shop, pub, dining and accommodation facilities. Clerk to refer this matter also to highways

2007/10/10 Grass Cutting Review
Annual grass cutting review. Members felt reasonably satisfied with the current grass contractors. MA proposed that the village would benefit from increased grass cutting during the growing season and proposed for additional cuts to be carried out in April, May & June. IT seconded, all in favour. MA also proposed to remove from the contract the area of grass to the front of Manor Farm Court and the Village Shop is removed from the contract as he is happy to maintain this area himself, all in

Clerk

	<p>favour. Clerk to contact ENC to ask for a revised quotation for the annual grass cutting contract taking in to account the above omissions and additions. Plan to be sent with letter clearly showing extent of area to be removed from contract.</p>	
2007/10/10.1	<p>MA proposed that a one off cut to the strip of verge leading from the corner of Islington to the A605 be carried out as this area of verge is particularly overgrown. A quotation has been obtained for this one off cut at a figure of between £50.00 to £75.00. IT seconded all in favour. MA to arrange.</p>	MA
2007/10/11	<p><u>Allotments</u> Terms and conditions amended as agreed at last TPC meeting and submitted to all allotment holders together with annual allotment rent invoice with the 10% annual increase imposed. Agreements terminated at Islington where the holders are not taking care of their plots. One allotment holder at Islington has requested to sub divide their plot. Clerk to organise and reissue rent invoice. MA has attended at allotment ground in Islington and ploughed up overgrown plots. MA & SP to meet at allotment ground at Islington on Sunday 28th October to mark out the extent of each allotment plot. Once all plots correctly pegged out applicants on waiting list to be contacted.</p>	Clerk
2007/10/11	<p>Letter received from allotment holder at Islington to advise of theft and damage to plot and produce, also complaining about overgrown condition of plots. Clerk written to allotment holder expressing TPC sadness at theft and damage and reassuring that the overgrown plots are being dealt with and that the site will be ploughed and tended to.</p>	
2007/10/12	<p><u>Community Pay Back Scheme</u> Clerk obtained details of Community Payback Scheme whereby people who have committed offences and are given hours of Community Service can be employed under a Scheme to carry out repairs to public buildings, graffiti removal, clearance of overgrown public amenities etc. Members agreed this is not a Scheme they wish to employ at this moment in time. Details filed for future reference</p>	
2007/10/13	<p><u>No Cold Calling Zone to Village</u> GL proposed consideration to participate in No Cold calling Zone to the village. Notices can be displayed on the entrance to the village informing would be cold callers to the village that they are not welcome. Also stickers can be purchased by TPC to distribute to every household in the village displaying the same message. Members agreed to circulate details in float file and for this matter to be included as an agenda item at the Annual Parish Meeting so that feedback to this proposal can be ascertained from the villagers themselves if they wish to participate in this Scheme.</p>	
2007/10/14	<p><u>Christmas Tree</u> GG sent email in her absence to propose for Christmas Tree to be purchased. MA seconded all in favour. Clerk to instruct GG to arrange purchase of tree. PFC have invited Pauline Pridmore to switch on the Christmas lights which have been donated after a charity night held in memory of the late John Pridmore</p>	GG
2007/10/15	<p><u>Community Shop update from Steering Group</u> Update received from the Shop Group. The first month of trading has proved to be a success with average daily takings around £300.00, Media coverage from the opening day has</p>	SP & Clerk

proved to be very good. The Shop Group thanked TPC for the donation of £500.00 towards additional tables and chairs. A request was made for the external mortar to be repaired as certain areas have been found to have holes. Clerk to speak with SP to ascertain whose responsibility the repairs to the external fabric building are and report back to the Shop Group. Shop Group would like to re-position down pipe to the east side of the building as it is gushing water on to the pavement. Members all in favour for this to be re-positioned. Clerk to advise Shop Group.

2007/10/15.1 Clerk liaised with Shop Group and it has been agreed that now the Shop is up and running and fully operational that Shop Group's report will not appear as an agenda item and if there are any matters they wish to bring to TPC attention to inform the Clerk one week prior so this can be included within the agenda.

2007/10/16 Report from Playing Field Committee
Clerk liaised with Chairman of PFC and it has been agreed that now the Playing Field has disassociated itself from TPC that the report from the Playing Field Committee will not appear as an agenda item and if there are any matters they wish to bring to TPC attention to inform the Clerk one week prior so this can be included within the agenda.

2007/10/17 Date for next meeting 15th November 2007.

2007/10/19 Items for report only

GL – has been appointed a member of the Clubroom Committee
JC - will be representing TPC at RAF Alconbury. JC would also like the details of the bus service to Peterborough to be advertised in the village, on the notice board and in the Shop, to encourage people to use the service

Clerk – moving house on the 25th October so not available for contact until Tuesday 30th October, unless very urgent

MA – manhole cover missing to the verge towards A605

The Chair closed the meeting at 8.50pm