

The Chair suspended the agenda at this point to allow the invited speaker, Louise Stokes, Parish Path Warden, to address members. This is minuted under item 2005/11/9.

2005/11/6
2005/11/6.1

Finance

Payments to authorise:

BDO Stoy Hayward	External Audit fee	£293.75
Typestart Ltd	Printing costs Parish Plan (to be reimbursed from grant)	£207.98
Vincent Sykes & Higham	Land Registry inspection fee	£ 20.00
Titchmarsh Local History Society	Start-up loan	£200.00
Jane Teague	Clerk's October salary	£169.00

GG proposed and JJ seconded that all payments be made. All in favour.

2005/11/6.2

Budget Projections

SP presented figures to 2008 for review and discussion. Rental income from the Engine House garages was discussed and the possibility that, at some time in the future, these might be required for storage space for village needs (marquees, furniture etc).

CLERK

It was thought that planning permission for the tin shed at the Clubroom has expired. Clerk to check this.

2005/11/6.3

External Audit

BDO Stoy Hayward confirms that no matters were identified that required an issues arising letter. They request that the Annual Return be presented to Council and a minute made to show that this has been approved and accepted by Council. SP proposed approval and acceptance of the Annual Return, seconded by MA and agreed by all. Clerk to display relevant notices for 14 days.

CLERK

2005/11/6.4

Village Website Domain Registration

Since its inception, the domain registration fee for the village website has been paid by one of the founder members. This year, with costs declining to the current fee of £65.78, the Parish Council has been asked to fund this. MA proposed acceptance of the request, seconded by GG and all in favour.

2005/11/7
2005/11/7.1

Correspondence

Request for start-up loan from Titchmarsh Local History group

Loan requested for approximately six months to enable group to open a bank account. Funding will be applied for and loan repaid regardless of whether or not funding is forthcoming. The Local History Group was thought to be a good idea but with many new groups potentially starting up following publication of the Parish Plan, the Parish Council might be asked to assist them all. However, as this request was for a loan rather than a donation it was felt that the PC should support such initiatives. GG proposed making the loan, seconded by SP, all in favour.

2005/11/7.2

Invitation to Alzheimer's Society AGM 24.11.05

No one available to attend.

2005/11/7.3

Planning application for Thorpe Castle House, Thorpe Waterville

Received for comment from ENC. The Clerk has queried this, as it would appear to have no relevance to Titchmarsh. ENC advised that neighbouring parishes are usually sent planning applications for proposals close to the parish boundary, but

- agreed that this application was unlikely to have any impact on Titchmarsh. Members decided comment was unnecessary.
- 2005/11/7.4 Email regarding parish grass cutting
 JG stated that the contractors did not cut the grass at the Islington/Church Street junction during their October visit. This is possibly because a neighbouring parishioner usually mows this area and the contractors have become accustomed to this. JG suggested that as the contractors are being paid to include mowing of this area, the parishioner be asked to cease doing so.
- 2005/11/7.4.1 The Clerk stated that the contractors' oversight had been reported to ENC and they had returned to cut the piece of grass the next day. Members felt that the goodwill of parishioners who mow the highway verges near to their homes should not be discouraged and it was agreed to leave matters as they are.
- 2005/11/7.5 Email from John Greig as editor/publisher of Titchmarsh Times
 highlighting his concerns with the proposed wording of an advert to be published in the next issue. The Playing Field Committee is looking for a project manager to lead the fundraising and subsequent building of the new pavilion. The advert states that a fee will be paid for this. JG is concerned that Councillors may be financially liable if improper decisions are made and implemented by unelected persons.
- 2005/11/7.5.1 Members were reminded that in its incorporation as a sub-committee of the PC, the PFC retained the authority to make decisions over expenditure from its own funds. Lengthy discussion followed.
- 2005/11/7.5.2 The three Councillors who sit as PC representatives on the PFC stated that the role of project manager is seen as fundamental if a new pavilion is to become a reality. They felt that there would be no financial implications for the PC as it is hoped that any fee paid to the project manager will be included in funding raised. It was suggested that the amount paid be substantially less than the industry equivalent salary for a project manager, perhaps amounting only to reimbursement of expenses. The PFC is making its appeal to the residents of Titchmarsh in the hope that someone with the necessary experience, commitment and desire to assist may come forward.
- 2005/11/7.5.3 Discussion closed with JG acknowledging that his concerns had been satisfied. The PC confirmed that the advert could be included in the next edition of the T/Times.
- 2005/11/7.6 Affordable Housing
 Felix Marsh (ACRE) agreed that a proper survey of all possible sites in the village was a good idea. He also advised that the officer dealing with AH at ENC has moved to another district and Felix is now dealing with his replacement. Awaiting response.
- 2005/11/7.7. Letter from United Church Schools Trust – resurfacing works
 The Trust advises that British Gas is due to install a gas mains to the Methodist Chapel, and they are concerned that this might not happen before the scheduled road resurfacing. They ask for assistance from the PC in expediting the British Gas work. JG offered to fax the letter to the Atkins representative dealing with the resurfacing works to see if anything can be done to avoid British Gas having to dig up a newly resurfaced road.

JG

2005/11/8	Planning	
	<u>New Applications:</u>	
2005/11/8.1	EN/05/02086/LBC Painting of all exterior woodwork at Yeomans Cottage 22 Chapel St. IC proposed supporting the application, seconded by MA, all in favour. Clerk to respond to ENC.	CLERK
2005/11/8.2	EN/05/02179/FUL Single storey extension to rear at 63 High Street. GG proposed supporting the application, seconded by IC, all in favour. Clerk to respond to ENC.	CLERK
2005/11/9	Parish Path Warden team representative	
2005/11/9.1	Louise Stokes, Parish Path Warden, updated members on events: the Rights of Way officer has produced a map of village pathways showing works undertaken – a number of styles have been repaired, upgraded, or replaced; a few minor problems have been identified by the team and reported to the ROW officer.	
2005/11/9.2	Some Members thought it would be helpful if all styles could accommodate large dogs at ground level, as it is difficult to lift them over inaccessible styles. Louise has been informed that NCC is not obliged to provide dog access.	
2005/11/9.3	The Chair asked whether the PPW team required any support from the PC. She thanked Louise for attending and for all the work carried out by the PPW team.	
2005/11/10	Contaminated Land Strategy document	
2005/11/10.1	IC has reviewed this document and produced a summary of his findings, copies of which have been distributed to Members. While there appears to be little of direct relevance to Titchmarsh in the document, a couple of aspects give cause for concern: <ul style="list-style-type: none"> • Ambiguity about the precise responsibilities of other bodies such as the Environment Agency and who is accountable for checking accuracy of information provided; • Permission for landowner/occupier to undertake site investigation could be seen as a useful get-out for the overstretched Environmental Officer and an opportunity for any less than scrupulous site owners. 	
2005/11/10.1.1	All agreed to respond as suggested by IC and thanked him for reviewing the document. Clerk to respond to ENC.	CLERK
2005/11/11	Report from Playing Field Committee	
2005/11/11.1	The disco held on 22 October raised £440.	
2005/11/11.2	Jeff Hunter, a builder living in the village, has been asked to provide a quote to make safe the existing pavilion. This should give a few more years' use until the new pavilion is built.	
2005/11/12	Parish Plan Working Group Action Plan feedback	
	<ul style="list-style-type: none"> • <u>Cycle Path</u>: IC/JC/JG attended meeting with Thrapston Town Council. Copy of a letter to NCC circulated in float file. • <u>Leisure facilities</u>: IC provided information to be circulated in float file. • <u>Safety</u>: Traffic calming measures cannot be included with the resurfacing works to be undertaken in Nov/Dec as funds come from a different source. • <u>Waste</u>: Petition being circulated to reinstate the green waste 	

collection. Members to return completed petition forms to Clerk.

- Bus/Youth shelter: wooden shelters no longer made following incidences of arson by vandals. Metal ones available considered too modern in appearance and out of character for a village setting. Stone built shelter would be cost prohibitive.

Individuals to progress their actions and report at December meeting.

**MA/IC/GG/
JC/JG/
CLERK**

2005/11/13

Reports from Local Organisations

2005/11/13.1

Clubroom: JP not present.

2005/11/13.2

School: JJ reported that the school has recently undergone an Ofsted inspection. Indications are that it has been a good visit.

2005/11/14

Date of next meeting

Thursday 15 December 2005 at 7.30pm in the Clubroom.

2005/11/15

Items for report only

- BTCV free trees application forms distributed.
- GG ordering Xmas tree for village green. Someone needed to lead carol singing – SP.
- New bus service has damaged edge of grass island in Polopit/High St. Island to be made smaller to accommodate buses under Atkins current works in village.
- Increase in dog fouling near school.
- RAF Molesworth thanked for hosting recent social event.
- JC has attended Community Safety meeting and Improving Communication with Town/Parish Councils meeting. Main themes at latter included A605, wind farms, refuse collection.
- Thanks to Michael and Margaret Alderman for generously donating a large quantity of crockery and cutlery to the Clubroom for the benefit of all users.

The Chair closed the meeting at 9.35pm.