



Management Committee Meeting

24th June 2010

Present: Paul Milner John Gaskin Di Ellis Alan Dexter
 Geoff Love John Fieldsend Jude Collini Liz Townson
 Claire Wallace

Apologies: Julia Powell Val Sorrell

- 1 Minutes of last meeting and matters arising.**
- 1.1 HASAW need to know the other groups taking part in the PAT testing in October **JF**
 - 1.2 Bouncy Castle has a new outlet tie
 - 1.3 Val and John continue to work on the licensing application
 - 1.4 Drage Electricals have not done the work – John G to chase them up. **JG**
 - 1.5 No response to the piece in the Titchmarsh Times regarding caretaker/cleaner. John F to continue as planned **PM**
 - 1.6 Copper pipe partly lagged, Alan to finish off **AD**
 - 1.7 John Colby has looked at the bottom door latch again, says it will be a recurring problem and eventually will need a new one. May be helped by moving the door latches which John G will do. **JG**
 - 1.8 John F to ask Michelle to provide till receipts for cleaning materials. **JF**
 - 1.9 CW spoke to Pre-school committee with regard to increasing session cost to £15/session with effect from September. Liz to write to committee to formalise this. **LT**
 - 1.10 Regular Clubroom users still to be asked if they would like to contribute to the 150th Anniversary celebrations. **LT/PM**
 - 1.11 Miles Routley has looked at putting in an outside tap. The best idea is for it to be outside running from the gent's toilet with a stopcock on the inside. The pipe work on the outside will need to be lagged. Agreed that this could go ahead – Pre-school to arrange. **CW**
 - 1.12 John F will contact Dan Colby re the hot water pressure problem in the toilets. **JF**

- 2 Correspondence**
- 2.1 Information regarding loans for carbon reducing projects received and passed to Geoff
- 2.2 Information re laws regarding responsible advertising of drinks promotions received.
- 2.3 Post Grant Monitoring questionnaire from the Big Lottery Fund received and completed at the meeting. **PM**
- 3 Caretaker Items/Health and Safety**
- 3.1 Hostess trolleys - one to be returned to its owner and the other to the Pavilion **JG**
- 3.2 Claire to ask Preschool to ensure outdoor area is cleaned up after the end of the Friday session (especially if there is lots of chalk/sand around) in case the Clubroom is used for a private hire party at the weekend. **CW**
- 3.3 CCP have still not paid the additional costs for cleaning the floor after the last holiday booking. John G to chase this up. Agreed in principle for CCP to be allowed to book again for the Summer Holidays. **JG**
- 4 Bookings Update**
Nothing new to report
- 5 Treasurers Report**
An income and expenditure summary was circulated and statements handed to the chair.
- 6 150th Anniversary**
John F to ask John Greig if we can make a copy of the village 'photos'. **JF**
- 7 New members**
Still needed! **ALL**
- 8 Titchmarsh Babes/Sure Start collaboration**
- 8.1 Numbers are very low and are only just covering costs. Titchmarsh Babes ask if they could continue with their session rate at £7/session and not increase it as put forward at the last meeting. They are talking to Sure Start re collaborating with them where Sure Start will run a session and pay the hire cost themselves., starting with one a month and see whether this helps to increase numbers. The booking would be through Sure Start who would be invoiced separately at the rate of £10/hr. Jude to negotiate this with them. **JC**
Hire charge situation to be revisited in September. **ALL**
- 8.2 John F to have another gate key cut for the Babes so that they can be locked during their session. **JF**
- 9 AOB and date of next meeting**
John Fieldsend resigned as a trustee of the committee on 31st March 2010, Charities Commission to be advised by updating website. **PM**
- Next meeting: Thursday 22nd July 7.30pm** **ALL**