



Management Committee Meeting

25th May 2010

Present: Alan Dexter John Gaskin Val Sorrell Claire Wallace
 Paul Milner Julia Powell John Fieldsend Geoff Love
 Di Ellis Liz Townson Jane Teague (non-Committee)

Apologies: Jude Collini

1 Minutes of last meeting and matters arising.

- 1.1 Minutes of the April 2010 meeting were agreed and signed as accurate.
- 1.2 Village shop, Pre-school and Pavilion have all agreed to join with us for PAT testing by HASAW to make it cheaper. John F to help arrange a day convenient to all organisations for the testing in September **JF**
- 1.3 Geoff has ordered a tie for the outlet valve on the Bouncy Castle which should resolve the problem in time for the next hiring. **GL**
- 1.4 Safety certificate for boiler and cooker has been signed.
- 1.5 Val and John G continue to work on the new licensing application. **VS/JG**
- 1.6 Drage Electricals are coming this week to look at the problem with the fuse box, fix the light in the ladies toilet, repair one of the strip lights and to replace the broken lamps with the ones that work. **JG/JF**
- 1.7 Pre-school have decided against installing an awning due to cost.
- 1.8 John Greig has photos of the village, possibly on CD – John F to ask him about it at an appropriate time. **JF**
- 1.9 Looking Glass Theatre has changed its production from Jack and the Beanstalk to Beauty and the Beast. Confirmation of receipt of the deposit has been received. Plan to put A5 fliers in the school and pre-school bags, use larger posters to advertise around the various village notice boards and get one included in the Titchmarsh Times if there's room. **JP**
- 1.10 Test e-mails to info@ and bookings@ were received by the correct people.
- 1.11 Nails on fence have been made safe. Threshold strip had already been fixed.
- 1.12 A piece has gone in the Titchmarsh Times about the new caretaker/cleaner role - wait to see if anyone expresses an interest. In the meantime, John F will be paid £100 per month for April, May and June and if there has been no interest will continue at the same rate. He will be paid on the basis of invoices submitted to Di in the same way that Michelle the cleaner does. Val will start to do the same. Paul will provide job descriptions for all three roles. **PM**

2 Correspondence

2.1 Village Halls Forum newsletter received.

3 Caretaker Items/Health and Safety

3.1 Light in ladies loo to be fixed as in point 1.8 above

3.2 Pest Free have sent their annual renewal, held at £220 - all agreed to continue to use their service. **JF**

3.3 Copper pipe in the store room needs to be lagged for protection from accidental damage. Alan to do. **AD**

3.4 Bottom door latch on the store cupboard has dropped again. John G to speak to John Colby who fixed it last time. **JG**

3.5 Floor buffer has been demonstrated again; John F and Michelle know how to use it. Tried it with a free sample of floor polish - cost would be £9, all agreed to buy and John F will give the whole floor a good polish. **JF**

3.6 Only comment from the book was regarding wasps around the rubbish bins. Little can be done about this.

4 Bookings Update

4.1 No new regular bookings.

4.2 Pilate's lady is late to pay but Val has the situation in hand. **VS**

5 Treasurers Report

5.1 An income and expenditure summary was circulated

5.2 Need a till receipt for cleaning materials from Michelle. **JF/DE**

5.3 Utility bills for the last few years have been fairly constant at £330pa for electricity, £1300pa for gas and £330pa for water, which is not metered. Major cost increases have been in paying for bookings clerk, caretaker and cleaner although this has resulted in an improved service.
Expenditure year to date is £5817-79 (without paying for Caretaker role)
Income " " " " £5826-50

5.4 Paul has looked at some of the figures to see ways of generating more income. Pre-school acknowledges that the rent has stayed the same at £12 per session for several years now. CW as pre-school representative is to advise their committee of a proposed increase to £15 or £16 per session from September. Titchmarsh Babes will be approached in the same way. **CW**
JC

6 Solar Panels.

6.1 Geoff continues to work on what is quite a large project. An initial survey has been done and the roof is suitable for panels. They will generate more energy than is currently being used – the excess being sold back to the National Grid. On current usage/surplus it would take 10 years to recoup the costs of installation before positive income generation. Grants are available for this type of project which may cover the investment costs – being investigated further. **GL**

7 150th Anniversary

7.1 Jane Teague was welcomed to the meeting to comment/contribute to any ideas about the 150th Anniversary Celebrations.

Lots of discussion and several ideas put forward. The main points were;

- 7.2 The village has previously held big events to celebrate VE day with a street party, the Silver Jubilee, the Millennium and the Golden Jubilee. Must bear in the mind that 2012 will be another Queen's Jubilee Year and celebrations are bound to be big then.
- 7.3 The purpose is centred on having a fun day – making enough money to cover costs and possibly for a memorial plaque for the clubroom. **ALL**
- 7.4 The actual date of the opening of the village hall is not known, therefore the event could be held at any time of the year. Dates to avoid considered, e.g. Oundle Festival, regular village events, Thrapston Charter Fair, Thurning Feast, etc. The first or second weekend in July seems the best time at the moment.
- 7.5 Something based on family fun during the day which moves on to more adult entertainment in the evening. Anything longer than a day was felt to be too ambitious.
Ideas proposed were;
- Treasure trail for children/families in the day
 - Band and dancing at the Clubroom (& food?) in the evening.
 - Teas at the shop.
 - Possibly some displays around the village and the Clubroom as part of the trail looking at historical events during the last 150 years.
 - Ask the regular Clubroom users if they would like to contribute in some way.
 - Ask School if they would consider some sort of project with a Victorian theme.
- 7.6 Part of the daytime event could be a something along the lines of Titchmarsh has talent which Geoff feels he could organise **GL**
- 7.7 May be something the Youth Group would be interested in helping with. **PM**
- 7.8 May need to do some fund raising events beforehand in order to be able to put the day on in the first place.
- 8 New members**
- 8.1 Still needed! **ALL**
- 9 AOB and date of next meeting**
- 9.1 CW – Preschool would like an outside tap which they are willing to fund themselves. Agreed in principle. Preschool to get a plumber in to advise where it would be best sited. **CW**
- 9.2 At recent quiz night noted that hot water in ladies and gents toilets is lacking pressure. John F to ask Dan Colby to have a look at the problem **JF**
- Next meeting – Thursday 24th June 7.30pm in the Clubroom** **ALL**