



major roads or rivers which prevent access to the polling station, members agreed no further comments to be made to the consultation

2011/08/7.5 Letter from ENC re: Members allowances Town and Parish Councils – Following a number of enquiries raised about the process required for Town and Parish Councils wishing to introduce or review members allowances (ie basic and travelling/subsistence), legislation requires the District Council to establish a parish remuneration panel to recommend appropriate levels of allowance. Arrangements can be made by Town and Parish Councils for the Panel to undertake the review, the costs for the review would be borne by the individual Parish Council. In future should there be any queries about allowances these will be directed to the Welland Remuneration panel to liaise with direct and not via ENC. Details noted if required in the future

2011/08/7.6 Highways details noted of email sent to NCC by JG (acting in a personal capacity and not collectively on behalf of the PC). The email reports to the Highways parking on the verge in the village by highway maintenance vehicles and also the standard of recent repairs undertaken to the highway in and around the village.

2011/08/7.7 NCC transport and Highways update Newsletter received from NCC announcing the changes to the bus service which are effective from 5 September 2011. New timetables being updated to website during the course of the next few weeks in readiness for 5 September 2011. Clerk to keep a look for timetable relevant to Titchmarsh so this may be publicised. A review of how the new changes to the bus service are taking shape will take place February/March 2012.

2011/08/7.8 Letter from Carter Jonas re: Annual allotment rent invoice Letter chasing payment for invoice issued in May for both Islington and Tofts allotment grounds. Clerk pointed out to Land Steward that historically the invoice is not paid until November, following collection of the allotment rent in October. Clerk suggested to Land Steward that this maybe an arrangement linked to the original agreement, though a copy is not on file to confirm this. Land Steward agreed to investigate the whereabouts of the original agreement, but also confirmed that he agreed to the payment arrangement.

2011/08/8 To note outcomes of recent planning applications:-

- EN/11/00797/LBC removal of air conditioning, removal of surface fixed trunking and dado trunking, removal of emergency lighting fittings, removal of office lighting and replacement of domestic pendant fittings, installation of new kitchen within extended section of building, provision of television and telephone services, and alterations to existing heating system and replacement boiler at Church Schools House, 23-25 Chapel Street, Titchmarsh – *permission granted*
- EN/11/00796/FUL Change of use from office to residential plus associated internal alterations at Church Schools House 23-25 Chapel Street, Titchmarsh - *permission granted*

To discuss this Councils response to Planning Application number(s)

- Application number EN/11/01001/FUL – Partial demolition of existing derelict dwelling. Re-build and extend to rear and combine with adjacent building to form one dwelling. Erection of boundary treatments including timber fence and stone walls at 23 St Andrews Lane, Titchmarsh – MA proposed application is supported. IT seconded. All in favour. It was **RESOLVED** that Titchmarsh Parish Council support this application
- Application number EN/11/01002/LBC Replacement of all windows to match existing, new brick built lobby to side of property replacing lean-to, removal of 20<sup>th</sup> Century partitions and all shot plasterwork, break through existing gable wall next to kitchen chimney to access new extension area, creation of new doorway through existing bathroom window, replacement of existing rear door with timber internal door, demolish existing rear lean-to and create new stone and block built lean-to with slate roof, create new room partitions and associated refurbishment and re-pointing works at 23 St Andrews Lane, Titchmarsh. IT proposed application is supported. MA seconded. All in favour. It was **RESOLVED** that Titchmarsh Parish Council support this application
- Application number EN/11/01102/FUL Proposed extension to existing distribution building with associated parking, landscaping and temporary construction access at Plots 11 to 14 Haldens parkway, Thrapston (for information purposes). Discussion followed where the members felt that insufficient information was provided with the application or indeed on ENC website to reach an informed decision. MA proposed that TPC respond to ENC advising that the PC are unable to give a considered opinion to the application due to the scant information provided, secondary to this comment from the basic drawing provided it appears that the bund which surrounds the property is being partially removed, which the PC have concerns over. MN seconded. All in favour. It was **RESOLVED** that the PC were unable to formally comment on this application due to the lack of information provided.

A supplementary proposal was made by IT - The Chairman or his nominees will attend at East Northamptonshire Council Development Control meeting to support the decisions of the Parish Council on these matters, if appropriate. MN seconded all in favour. It was **RESOLVED** that a representative of the PC will attend at ENC to support the decision of the PC, if appropriate.

2011/08/9 Allotments At the discretion of the chair and on the basis of procedural efficiency the chair moved this agenda item to the start of the meeting so members of the public may listen to the discussion Much discussion followed between the members how best to resolve the issue regarding the manure heap, which has clearly divided the allotment members opinions. MN proposed that the current situation is maintained where no further manure is deposited at the allotment ground, and that a meeting open to all Islington allotment holders will take place at 7.00 pm on Tuesday 18 October 2011 for 30 minutes to discuss the current issue over the communal manure heap. IT seconded. Voting took place. 6 in favour. 1 abstention. It was **RESOLVED** that for the time

being no further manure to be deposited at Islington allotment ground and to invite allotment holders to a meeting on 18 October to discuss the issue.

On the basis of the conclusion of the discussion at Octobers meeting the PC will act accordingly. Allotment holders will be notified the details of the meeting when the annual allotment rent letter is issued in September.

2011/08/9.1 **Untended allotment plots at Islington allotment ground** The chair provided a summary of the plots identified as requiring attention following the last inspection, and the proposed action to be taken:-

Plot 8 - letter to be sent asking if she would like plot to be split in half

Plot 14 - warning letter

Plot 17 - terminate

Plot 19 - given up plot and this has been offered to neighbouring plot

Plot 20 - warning letter

Plot 21 - now re-let to a Titchmarsh resident

Plot 22 - terminate

Plot 27 - terminate

Plot 31 – now re-let to a Titchmarsh resident

IT proposed that the relevant letters are sent to these plot holders. MA seconded. All in favour. It was **RESOLVED** to send letters to the plot holders whose allotments have been identified as unsatisfactory.

2011/08/10 **Queens Jubilee celebrations 2012** – (deferred from last meeting) members exchanged views and discussion followed regarding draft flyer prepared by JR inviting ideas from the electorate for the celebrations. In the absence of JR and IC and taking in to account that the electorate have not been consulted via Titchmarsh Times regarding this celebration, it was agreed to once again defer any further discussion regarding this item until the September meeting.

2011/08/11 **Parish Plan** IT expressed concern of the PC undertaking any work on a revision of the Parish Plan until the Localism Bill is passed. Once this Bill is passed Councils will have a clear idea of the powers devolved to them. IT proposed to defer a review of the Parish Plan until the responsibilities of Parish Councils is made clear within the Localism Bill. JG seconded. All in favour. It was **RESOLVED** to defer re-freshing the Parish Plan until the Localism Bill is passed in parliament.

2011/08/12 **Training** Opportunities available to Councillors and Clerks, following the latest release of Autumn training events from NCALC. MN expressed interest in the “Off to a flying start” course scheduled for 15 October. MN to liaise with clerk his availability to attend.

2011/08/13 **NCALC Annual conference** – “Neighbourhood Planning – What’s in it for your community” – 22 October 2011. As agreed at the last PC meeting both JG and Clerk to attend this conference. As part of the conference PC’s are permitted to submit a resolution for the AGM if they wish. Any resolution required to be addressed at the AGM must be submitted in writing no later than 13 September. MA proposed that the PC do not have any resolutions to bring to the attention of the NCALC AGM. IT seconded. All in favour. It was **RESOLVED** not to submit a resolution to the NCALC AGM. (note however, the AGM will be attended by JG and clerk as agreed at July 2011 meeting)

2011/08/14 **August 2012 PC meeting** –Due to clerk being absent on the evening of August 2012 PC meeting a request was made for the meeting date to be moved. IT proposed to move the date of the August 2012 meeting on this one occasion, to the third Thursday of the month, being Thursday 16 August 2012. SW seconded. All in favour. It was **RESOLVED** that August 2012 meeting be moved to Thursday 16 August 2012.

2011/08/16 **Date of next meeting Tuesday 20 September 2011 at 7.30 pm The Pavilion, Drydens Close, Titchmarsh (unless a planning meeting is required to be called in the meantime)**

2011/08/17 **Items for report only**

- Clerk – Confirmed a planning application has been received in the post this morning, ENC are unable to change the response date and therefore an extra planning meeting will be required to be called. Clerk to make enquiries with the PFA for availability of the Pavilion and then notified members. In the meantime plans to commence circulation following this evening meeting.
- SP requested clarification from JG on the deadline dates for submitting articles to the Titchmarsh Times who confirmed the PC’s article can be submitted after the September PC meeting.

The Chair closed the meeting at 8.50 pm