

auditor he has requested that the schedule of insurance is broken down stating each separate item that is covered by insurance, rather than one total figure ie

- Street lighting
- Notice boards
- Village sign
- Planters

The amount covered for contents insurance is £5500.00. This covers the playing field pavilion. (ie landlords fixtures and fittings). GG on behalf of the PFA will formally write to the PC requesting clarification regarding insurance for the playing field, for example if a football hit a car and caused damage, would this type of incident be covered, matter can then be clarified with the insurers. Clerk to also clarify is the policy covers new for old replacement.

- 2009/09/8.3 Health & Safety inspection of street furniture to include benches and notice board JG JG
volunteered to include inspection of additional street furniture with ¼ly streetlight inspection and report back to clerk. Members thanked JG for taking on this task
- 2009/09/9
2009/09/9.1 **Correspondence**
Spire Homes re: 11 Drydens Close, Titchmarsh advised that the matter of the overgrown boundary hedge has now been addressed. Further details cannot be supplied by Spire Homes. The situation will be monitored over the coming weeks. noted
- 2009/09/9.2 ENC – Details of Annual day conference 9th December 2009 Conference will cover Highways Maintenance, Development Control issues – how planning applications affect the Highway. Parking on the highway and dealing with requests for parking restrictions on the highway. As Councillor with special interest for highways, JG volunteered to attend. Clerk to make arrangements. JG
- 2009/09/9.3 ENC – details of residential land availability 2009 – Titchmarsh village details circulated in float file
- 2009/09/9.4 ENC – billing arrangements for grass cutting billing is usually financial year end and end of contract (end of March and end of July). The new contract runs from November to October, invoices will be sent out at the end of October and the end of March. ENC asking if this is satisfactory of whether we would prefer to continue to receive an invoice in July (splitting the payments 4 months, 3 months and 1 month). Members agreed for billing to be end of March and end of July. Clerk to respond.
- 2009/09/9.5 Email from Parishioner about leaf litter Trees in the High Street producing large quantity of fallen leaves, which cause the drains to become blocked, also would consideration be given to reducing the height of the trees. Members instructed clerk to pass the details of street doctor to parishioner if the problem persists. Clerk to also report matter to street doctor direct. No consideration at this time to reduce the height of the trees.
- 2009/09/10
2009/09/10.1 **Planning**
To Note outcomes relating to recent planning applications
erection of single storey summerhouse for sole use of owner at The Old Rectory 29 Islington – permission Granted . Noted
- 2009/09/8.2 EN/09/01291/FUL (re-submission) demolition of attached double garage and a new two storey addition and alterations at 6 North Street Titchmarsh. Clerk responded to application under delegated powers as the application is a re-submission. Application supported.
NCC/09/00056/CCD Erection of single storey extension to provide new entrance, lobby, classroom and WC accommodation at Titchmarsh CE Primary School. Application supported.
- 2009/09/11 Affordable Housing Open day event 10 September 2009 Open day event was well attended by numerous residents within the village together with Parish Councillors. Clerk
The PC have received 3 items of correspondence from members of the public following the event, requesting the PC support the scheme. Members instructed clerk to respond to correspondence re-enforcing the contents of the minutes dated 15th January “Whilst most members supported the principle of a small affordable housing scheme in the village, the site in Tofts Close was not supported”. Further letter has also been received from a parishioner giving strong views supporting the

- affordable housing scheme. Due to the strong content of the letter, members instructed clerk to seek outside advice before responding to this letter. Clerk to make enquiries with Northants Rural Housing and ENC for an update on the outcome of the open day event, the process from here, and also an update on the progress with the plan showing the Diocese Land, which maybe available for an affordable housing scheme. Clerk to report at next meeting.
- 2009/09/12 Clerk's coursework clerk confirmed she has now completed Working With Your council course, which has taken 12 months to complete and has been awarded a Certificate of Achievement from the University of Gloucester. Clerk to give consideration to embarking on the 2 year Certificate in Local council Administration (CiLCA), once completed will mean the Clerk is fully qualified. Members congratulated clerk on her achievement.
- 2009/09/13 Election of PC Representative on ENC Standards Board As the three nominations were unknown to any member of the PC, the members abstained from voting.
- 2009/09/14 Daffodil planting Members agreed not to plant any further bulbs this autumn. Diary note for clerk to remind members in September 2010 and for this to be reviewed once again.
- 2009/09/15 Suggestions for works to be carried out by Parish Enhancement Gangs very little response received following the advert in TT regarding possible small jobs to be carried out by NCC via their Parish Enhancement Gang. The following points were noted, clerk to bring these to the attention of NCC:-
- Footpath from park Road to the Playing Field is broken in places with weeds gradually taking over the damaged areas. The path is particularly in a poor state of repair outside 10 Park Road
 - Two large shrubs opposite 20 Church Street need cutting back
 - Scrub trees on the verge opposite, 10 and 12 Islington require cutting back
 - Fence along the top of Park Road which bounds the Playing Field requires repairing
- Clerk to provide update at the next PC meeting
- 2009/09/16 Quotation received from Aylesbury Mains relating to routine maintenance of street lighting Details of quote noted and to be considered when reviewing the budget for precept setting purposes later in the year. Clerk to contact Aylesbury Mains to thank them for their quote and to advise the same.
- 2009/09/17 Allotments inspection of Islington allotment ground carried out prior to meeting to note any plots which are not being taken care of. Plot 17 agreement to be terminated. Otherwise allotments all in satisfactory order, members happy to issue annual rent invoice to holders.
- 2009/09/17.1 Collection of annual rent will be at 6.30 pm prior to the start of the October meeting. Holders will be invited to come along to the clubroom to pay their annual rent to the clerk. As per risk assessment two councillors will be resident in the clubroom whilst the cash and cheques are being collected by the clerk. Clerk requested for an additional paragraph to be included in annual rent invoice letters requesting plot holders of Islington to update the clerk with current personal details, home address, and contact telephone numbers to ensure records are up to date should the need arise to contact any plot holders in the future, due to the high percentage of plot holders being from out of the area and the difficulty in keeping track of plot holders whereabouts. Members in agreement.
- 2009/09/17.2 Update on plots generally over the last two months Two plots at Islington recently re-let. Plot 22 and plot 38. Plot 22 request permission to erect a shed on the plot. Members in agreement. Clerk to authorise in writing. Letter received from plot holder of 9 Islington to request that the gate on the entrance to plot 10 is removed as this is proving an inconvenience to plot 9 to pass through to get to their plot. Plot 10 belongs to Michael Alderman who agreed at the meeting to remove he gate. Clerk to inform plot holder of number 9.
- 2009/09/18 Proposed signage directing visitor to the Playing Field Clerk, MA & GG met with NCC to discuss feasibility of erecting a sign on the High Street directing visitors to the playing field. NCC carried out a survey to identify where the buried services are located in the green verge opposite Park Road/High Street junction. NCC provided a

quotation of £200.00 which includes cost of installation, new sign and post and separate sign face for the streetlight. The Playing field have investigated providing the materials themselves to erect the sign. Following discussion it was proposed by MA that TPC fund the provision of a sign as per the quotation received from NCC. IT seconded all in favour. Clerk to instruct NCC to proceed on the basis of their quotation.

- 2009/09/18.1 Ground Improvements works – proposals to level the upper pitch IC advised that the playing field association is in the process of applying for funding to level the top pitch. This pitch is being used more frequently and the PFA wish to bring the pitch up to a suitable standard rather than placing a strain on the main pitch and allowing this to become worn out through use. A feasibility study has been carried out. Grants are being sourced from the Football Foundation and also the Landfill Tax Scheme, no additional funding is required from the PC. MA proposed that TPC support these works. IT seconded. A letter from the PC endorsing these proposed works to be sent to PFA.
- 2009/09/19 Pound Garden A volunteer has not yet been found to look after the maintenance of the Pound. Additional adverts to be placed on the parish notice board, village notice board, shop and TT. Members suggested notifying Titchmarsh Gardening Club to see if they would be interested in helping keep the Pound Garden tidy, for a few hours per month
- 2009/09/20 Parking at Haldens Parkway JG raised the matter of the hot food trailer/van which parks at Haldens Parkway Industrial site, Thrapston. The situation of the van allows customers to the van to park inconsiderately and often dangerously on the Huntingdon Road area. JG expressed concern at the safety of passing cars when large numbers of parked car's/van's are visiting the van. Members instructed clerk to contact licensing department at ENC to raise the question and to also clarify if indeed the owner has a licence to operate in this area. Clerk to report at next meeting
- 2009/09/20.1 Increase in HGV parking at Haldens Parkway Thrapston Matter raised with NCC regarding traffic regulation order placed on the area to prohibit parking. NCC advise that the legal system for sealing orders is dealt with by a map based system, this system has not been available for several months and therefore the original order has not been sealed. NCC are very frustrated by this and are receiving similar complaints similar from other Parish and Town Councils. The matter has been raised at Cabinet level and with Chief Executive. Hopefully the system will be available again shortly, which will then allow order to be sealed. Bob Seery has been kept informed of this matter.
- 2009/09/21 Drainage problems Chapel Street/Church Street Exploratory works have been carried out to establish the root cause of the flooding in this area. On further excavation of the area it has been found that a gas pipe has been laid in the road which has damaged the drain. This has now been rectified and the drain has been repaired. TPC to monitor the area for any further problems.
- 2009/09/22 Calendar of PC meetings and volume of paperwork during August 2009 Clerk reported that August has proved to be an extremely busy month relating to Council matters. In view of the volume of work and that two extra meetings have been called to address specific issues, for the members to give consideration to holding a meeting in August, when historically this month has been kept free from meetings. SP proposed and GG seconded that a PC meeting be calendared in future for August. Clerk to note this point when preparing calendar of meetings at the end of the year.
- 2009/09/23 Circulation of float file Clerk reminded members that circulation of the float is becoming increasingly slow again and for members to ensure that the file and its contents are passed on promptly.
Date of next meeting Thursday 15th October 2009 (unless a planning meeting is required to be called in the meantime)
- 2009/09/24 Items for report only
IC – commented that he found the clerks report which accompanied the agenda most useful and informative

GG – advised that December 2009 probably will be the last time that the PFA organise the xmas tree and feel that the time has arrived for the task to be passed on to someone else.

JG – commented that the amount of PC correspondence, particularly meeting material is becoming quite excessive and if consideration could be given to expenses for paper and printer cartridges

The Chair closed the meeting at 9.45 pm