

TITCHMARSH PARISH COUNCIL

The Pavilion, Drydens Close, Titchmarsh Tuesday 20 September 2011

Councillors Present: Ian Teague (Chair) John Greig Sylvia Prestwich
 Mark Noakes Bert Ash Michael Alderman
 Sara Wilcox Ian Curtis Jackie Rowe

In Attendance: Emma Morehen (Clerk)

2011/09/1 **Public Open Time** Several members of the public remained seated after the public meeting which took place between 7.00 pm and 7.40pm, to listen to the Parish Councils discussion regarding agenda point 9. The chair thanked the public for attending the meeting and making their comments known regarding the recently submitted planning application to relocate the Cattle Market to land off Ranway. The public made no further comments at Public Open time regarding this matter. The chair invited those members of the public to remain for the entirety of the meeting if they wished, or to remain to listen to this point on the agenda.

2011/09/2 **To receive apologies for absence:**

None noted

2011/09/3 **Declaration of Interests for items contained on the Agenda:**

JG declared a prejudicial interest in agenda item 9 – Relocation of the cattle market to land off Ranway, as he owns property adjacent to the existing cattle market

MA declared a personal interest in agenda item 11 as he is an allotment holder

MA declared a prejudicial interest in agenda item 9 – Relocation of the cattle market to land off Ranway, as he is a client of Henry H Bletsoe & Son

MN declared a personal interest in agenda item 9 – planning application relating to 71 High Street, Titchmarsh as the applicant is a personal friend and ex-neighbour

2011/09/4 **Minutes of Last Ordinary Meeting:** All agreed minutes of the meeting held on 16 August 2011 to be an accurate record. BA proposed and SW seconded that the Chair sign them.

2011/09/5 **Minutes of extra meeting:** All agreed minutes of the extra meeting held on 23 August 2011 to be an accurate record. IT proposed and SW seconded that the Chair sign them.

At the discretion of the chair and on the basis of procedural efficiency, the chair moved a number of agenda items, for the benefit of the public who remained after public open time. The next item for discussion was moved to agenda item 9 EN/11/01240/FUL Erection of livestock market with ancillary agri-business units office accommodation and associated car parking, landscaping access and associated highway works (as specified in the submitted Transport Assessment) at land to rear of plot 11-14 Haldens Parkway Thrapston

2011/09/6 **Matters Arising (for information purposes only):**

None noted

2011/09/7 **Finance to approve the accounts paid and due for payment**

Payments to authorise:

Payee	Service Provided	Cost
EON	Electricity for street lighting July 2011	£125.45
Emma Morehen	Clerks ¼ly expenses	£225.64
HMRC	PAYE for period July 2011 to September 2011	£153.00
Emma Morehen	Clerks salary August paid by standing order in September 2011	£204.00

MA proposed that payments be made. JR seconded, all in favour. It was **RESOLVED** that payments be made.

2011/09/8 **Correspondence**

2011/09/8.1 **Library Service Review** Email received from NCC giving summary of the consultation carried out in June 2011 – details noted

2011/09/8.2 **Planning** Notification and topic note received from NCCALC giving an update on the proposals for the future of planning once the Localism Bill is passed in Parliament. Details noted

2011/09/8.3 **Police** - Letter from Northamptonshire Police enclosing "Have your say" booklet and inviting Parish Councils to complete and return commenting on issues the Parish council feel that Northamptonshire Police should be focusing on. Details noted

2011/09/8.4 **Annual Civic Service** – invite to Chair from Thrapston Town Council – Chair unavailable to attend. Clerk to respond to Thrapston TC accordingly

2011/09/8.5 **Minerals and Waste Plan** – notification from NCC that plan has been formally adopted

2011/09/9 **At the discretion of the chair and on the basis of procedural efficiency the chair moved this agenda item to the start of the meeting so members of the public may listen to the discussion.**
Both JG and MA vacated the room whilst this agenda item took place

- Application number EN/11/01240/FUL Erection of livestock market with ancillary agri-business units office accommodation and associated car parking, landscaping access and associated highway works (as specified in the submitted Transport Assessment) at land to rear of plot 11-14 Haldens Parkway Thrapston. *Comments only requested by ENC.* The comments and concerns raised by the public were noted. Discussion followed by the Council. MN proposed a letter be sent to ENC stating the following:-

Titchmarsh Parish Council has strong reservations about the relocation of the cattle market to land

off Ranway. As a consequence of the development Titchmarsh Parish Council have grave concerns over traffic implications to the village. Titchmarsh Parish Council feel these have not been adequately addressed in the planning application. Resulting in an increase of traffic through the village accessing the cattle market via Islington.

BA seconded. Voting followed. 6 in favour 1 abstention. 2 members did not take part in the voting as they have a prejudicial interest. It was **RESOLVED** to send a letter to ENC airing the Parish Council's concerns over the highways implications, as detailed above

JG and MA returned to the room once the agenda item was discussed. The chair recounted to JG and MA the motion and resolution. The agenda reverted to the normal running order as set out reverting back to agenda item 6. ***Both JG and MA vacated the room whilst this agenda item took place***

- Application number EN/11/01234/FUL Demolition of existing livestock market , buttress wall and cold store and erection of a new food store (class A1) including car park, boundary treatments, associated highways access, landscaping, separate cold store and garage buildings and public realm improvements. Cattle Market, Market Road, Thrapston. ***Comments only requested by ENC.*** IT proposed that TPC have no comment to make on this application. MN seconded. 6 in favour 1 abstention and 2 did not take part in the voting as they have a prejudicial interest. It was **RESOLVED** that TPC make no comment to this application.
- Application number EN/11/01236/CAC Demolition of buildings comprising livestock market, buttress wall, cold store and boundary walls. Cattle Market, Market Road, Thrapston. ***Comments only requested by ENC*** IT proposed that TPC have no comment to make on this application. MN seconded. 6 in favour 1 abstention and 2 did not take part in the voting as they have a prejudicial interest. It was **RESOLVED** that TPC make no comment to this application.
- Application number EN/11/01237/LBC Demolition of buttress wall which forms the western boundary to the cartilage of Oakleigh House and reinstatement of the northern section of the wall, erection of boundary treatments and replacement paving. Oakleigh House, 28 High Street, Thrapston. ***Comments only requested by ENC*** IT proposed that TPC have no comment to make on this application. MN seconded. 6 in favour 1 abstention and 2 did not take part in the voting as they have a prejudicial interest. It was **RESOLVED** that TPC make no comment to this application.

JG and MA returned to the room once the agenda item was discussed. The chair recounted to JG and MA the motions and resolutions.

- Application number EN/11/01102/FUL Proposed extension to existing distribution building with associated parking, landscaping and temporary construction access at Plots 11 to 14 Haldens Parkway, Thrapston (Supplementary details to application reviewed at August meeting) ***Comments only requested by ENC*** JG proposed that a letter be sent to ENC stating the following:-

Developers to ensure that the external landscaping is improved and maintained. In addition ensure that traffic leaving the temporary entrance leaves the site by turning right only and access to the site is only via Huntingdon Road. A request made that signage to be placed on the A605 prohibiting construction traffic entering the village.

JR seconded. All in favour. It was **RESOLVED** to send a letter to ENC airing the Parish Council's concerns, as detailed above

- Application number EN/11/01437/TCA Conifer hedge – remove and replace with fence and espaliered fruit trees at 14 Chapel Street, Titchmarsh. IC proposed that TPC support the application. MA seconded. All in favour. It was **RESOLVED** that Titchmarsh Parish Council support the application
- Application number EN/11/01412/FUL Two storey rear extension, replacement of flat roof to pitch roof on existing single storey rear extension and formation of a new detached garage with open walkway (re-submission of EN/11/00111/FUL at 71 High Street, Titchmarsh). JR proposed that TPC support the application. SW seconded. All in favour. It was **RESOLVED** that Titchmarsh Parish Council support the application

A supplementary proposal was made by IT - The Chairman or his nominees will attend at East Northamptonshire Council Development Control meeting to support the decisions of the Parish Council on these matters, if appropriate. MN seconded all in favour. It was **RESOLVED** that a representative of the PC will attend at ENC to support the decision of the PC, if appropriate

Following a review of all the planning applications the members felt it would be useful to obtain a plan clearly showing the boundaries of the village, for clarity when considering applications which abut or are close to the village boundary. Clerk to make further investigations.

- 2011/09/10 **Update regarding refreshing of the village website** At the request of the PC - Geoff Love (GL) was invited to the meeting to present a proposal for the refurbishment of the village website. GL confirmed that the new website will retain the same address, i.e. www.titchmarsh.info. GL has provided a summary of the proposals and site content (see reported attached to minutes) and advised that the new site should 'Go Live' in January 2012. The members are most supportive of the modernisation of the site. User reports will also be available so the PC can monitor and identify usage of the site. This statistical information will be most useful so the PC can plan for future development of the site. The future hosting and domain charges will be roughly the same as those currently budgeted for. As per financial regulations ¹ two quotations have been obtained for the refurbishment of the site
- Perchpole media £3000.00
 - Bitpart Media £3500.00
- At this point of the discussion IT declared a personal interest in this agenda item and signed the declaration book, as the proprietor of Perchpole Media is a personal friend. IC proposed that the Parish Council proceeds with the development of the village website and commissions Perchpole Media to undertake the works as out in the conditions and objectives specified by the council at an agreed price of £3000.00, and subject to a satisfactory agreed contract. BA seconded. All in favour. It was **RESOLVED** to appoint Perchpole Media to refurbish the village website on behalf of the Parish Council. GL confirmed that a formal specification and contract would be sent to the clerk to present to the PC. The PC thanked GL for attending the meeting and for the presentation. The PC also went on to thank Cllr Bob Seery for contributing towards this project with money granted to the PC from his Councillors Empowerment Fund.
- 2011/09/11 **Allotments** update regarding state of plots at Islington allotment ground. Clerk summarised the present situation.
- Plot 8 – holder would like to split plot in half and would be grateful if the PC would consider the transfer of half the plot to her friend, leaving half to re-let. – PC agree to this request
- Plot 7 – vacant. Agreed to offer this or half the plot to the neighbouring plot holder who has expressed an interest
- Plot 14 - now vacant
- Plot 22 – will be vacant from October
- Plot 27 - now vacant
- Plot 17 – Plot holder not happy that his agreement is to be terminated. After discussing the matter with the chair direct, the plot holder expressed his annoyance at the actions of the PC. Discussion followed and the PC agreed for the plot to be divided in half and for the existing plot holder's agreement to be reinstated based upon a reduced size plot.
- Plot 20 – Untidy but plot holder wishes to continue – PC agreed to this
- Plot 19a - now vacant
- After discussing the state of the plots the members agreed that a more formal arrangement to be in place with regards to inspections. Agreed for it to be noted that in future all allotment inspections to be carried out April and August annually. This information to be included in the annual allotment letter. Members also agreed for vacant plots to be re-advertised with immediate effect. Clerk confirmed no one else on the waiting list for allotments at Islington ground.
- 2011/09/11.1 **Annual allotment rent letter** In light of the recent discussions regarding the manure heap at Islington allotment ground, a plot holders meeting will take place 30 minutes prior to the start of the full PC meeting in October to allow plot holders to make their views known to the PC about the manure heap. Council members agreed the wording of the letter for Islington allotment holders, to advise them of the meeting. The PC will then make an informed decision on the future of the manure heap bearing in mind the views of the allotment holders.
- 2011/09/12 **Queens Jubilee celebrations 2012** – (deferred from last meeting) Agreed for an article to be placed in the next edition of Titchmarsh Times inviting ideas from the electorate, on how they wish to see the Queens jubilee celebrated/commemorated in the village. Feedback to be presented at the next meeting. For information it was noted that SP and IC have been working on a number of historical projects. This could be a useful tool to bring together with a celebration, though not directly linked to the Jubilee.
- 2011/09/13 **Daffodil bulbs** The members felt that the verge on the road to the A605 junction-requires cutting to fully appreciate the bulbs when they are in bloom. The members agreed to defer any further spring bulb planting for the time being. MA volunteered to speak to the farmers whose land adjoins the verge in question and to ask if they would consider cutting the verge, so the bulbs can be appreciated in Spring time.
- 2011/09/14 **Telephone box** clerk advised that the Club Committee have made an enquiry regarding the red telephone kiosk in the High Street. The Clubroom Committee are interested in making further investigations with a view to adopting and taking over ownership and responsibility of the kiosk. This has arisen following a recent round of consultation from BT who wish to sell off telephone kiosks nationally. The PC confirmed that they are happy for the clubroom to pursue adoption of the telephone kiosk. Clerk to refer details and BT contact information to the Clubroom Committee.
- 2011/09/15 **Date of next meeting** Tuesday 18 October 2011 at 7.30 pm The Pavilion, Drydens Close, Titchmarsh (unless a planning meeting is required to be called in the meantime). Note clerk will be available in the Pavilion from 6.30pm to 7.00pm on 18 October 2011 for the purpose of collecting the annual allotment rent. A meeting for Islington (only) allotment holders will take place between 7.00 pm to 7.30 pm to discuss the manure heap, as detailed in the annual rent invoice letter.
- 2011/09/16 **Items for report only**
- Clerk – Confirmed that the planning application for 29 St Andrews Close is being presented before Development control meeting at ENC on 28 September 2011

- IC – Summarised TT article for PC. Following a meeting with Sir Ewan Harper the Charity Bombay Tee Challenge - K K Devaraj was discussed, and request for moral support for village fund raising for this cause.
 - JG – advised that the Titchmarsh times is a little short on editorial and extra copy is required.
- The Chair closed the meeting at 9.50 pm

Footnotes

Minute number 2011/09/10 ¹ **ORDERS FOR WORK, GOODS AND SERVICES**

10.3 All members and Officers are responsible for obtaining value for money at all times. An officer issuing an official order is to ensure as far as reasonable and practicable that the best available terms are obtained in respect of each transaction, usually by obtaining three or more quotations or estimates from appropriate suppliers, where works are expected to exceed £500 + VAT, subject to any de minimis provisions in Regulation 11 (D).