

# Titchmarsh Playing Field Association

## Minutes of the meeting 3 April 2008

Those present: Gina Gaskin [Chair] Mel Chapman Ian Curtis Shirley Curtis Derek Ellis  
Rob Jones Mark Noakes Paul Milner  
Apologies: Natalie Beer Richard Roe Dave Walpole Hannah Garnham [co-opted  
member]  
cc: Emma Meen Sylvia Prestwich Phil Garnham

### Action

#### 1 Minutes of previous meeting

The minutes of the previous meeting were agreed. Proposed PM: seconded DE.

#### 2 Matters arising

2.1 GG has written a letter of thanks to the landlord of The Wheatsheaf for organising the successful Race Night.

2.2 A response is still awaited from Spire Homes regarding the removal of the two trees whose branches overhang the new pavilion. The builder has also pointed out that the two poplar trees next to the play area are showing signs of aging and could present a potential hazard. Decision deferred until a closer scrutiny made of the position.

May  
agenda

#### 3 Financial update

3.1 Payment authorised of £9000 to Hunter Developments for work already done. Proposed PM; seconded RJ. All agreed.

3.2 An invoice for a further £28093 has been submitted to the Football Foundation for payment.

3.3 A meeting has been held with the new auditor, David Carrington, who wished to discuss the constitution, the Association's minutes and grant authorisations. He has raised a legal issue regarding the transfer of the finished pavilion to the Parish Council. IC to pursue.

IC

#### 4 Correspondence

None.

#### 5 Health and Safety

5.1 MN has carried out the inspection and had no new issues to report.

5.2 RJ offered to contact RoSPA regarding a new review. The costs of the review were authorised. Proposed GG; seconded PM.

RJ

#### 6 Fund raising

##### 6.1 10K race: 4 May 08

- Certificates to be printed
- The need for additional liability insurance was further discussed. GG offered to contact AON and Zurich in order to price an annual policy to cover events such as the 10K and the Midsummer Music.
- Posters are being distributed to local clubs and similar events further afield.
- It was agreed to hold a further meeting on Wednesday 23 April specifically for the race. SP to be invited to the meeting.

MC  
GG

IC

##### Midsummer Music: 21 June 08

- 6.2
- Places allocated for 20 gazebos; 11 have already been booked.
  - Given the number of tickets already sold, it would appear that the event is going to be popular. A maximum of figure of 200 was agreed. The distribution of posters will be limited to the village.

- A security guard is to be appointed for the evening.
  - MN agreed to undertake a risk assessment using the proforma drawn up last year. MN
- September Quiz**
- 6.3
- Date confirmed as 13 September.
  - The event will be as in previous years with an inter-street challenge. The aim is to have ten teams of eight, six of whose members must be from the particular street.
- 7 Developments**
- 7.1 **Pavilion**
- The Steering Group is meeting weekly and IC paid tribute to all the work the individual members of the group have undertaken.
  - Work is progressing well and the walls are now being erected.
  - DE has arranged to meet with the representatives of EoN electricity and Anglia Water to finalise the provision of services.
  - MC proposed the incorporation of a feature stone, with an estimated cost of £250. The legend agreed as TITCHMARSH PAVILION 2008. Proposed GG; seconded PM. All agreed. MC
  - A time capsule is to be buried in the foundations. Young people in the village to be invited via the Youth Club to contribute to its contents. GG
  - The concerns of some residents in Dryden's Close regarding damage to the road were discussed. The situation is to be monitored and a request made to the Highways Authority to repair any damage once the project has been completed. IC/NB
  - Consideration needs to be given to the Opening Ceremony. Question deferred to a later meeting. June agenda
  - It is hoped that the heavily damaged fence near the entrance to the playing field can be replaced. To be discussed with the Parish Council. IC
- 7.2 **Development Plan**
- RJ reported that he has agreed the policies for child protection and equality of opportunity with Thrapston Juniors. DE indicated that Titchmarsh FC has also adopted the policies; he is discussing them with the Fox Inn FC as well.
  - DE is meeting with the FA on 4 April to discuss Titchmarsh FC's application for FA Charter status.
- 8 Pitches**
- MC has organised a working party to cover over the redundant materials from the old hedgerow. MC
  - It was agreed to seek funding to level the top pitch in the summer/early autumn of 2009. IC
  - DW has suggested that the top pitch be marked out for colts only. Deferred for later discussion. May agenda
  - RJ to follow up on the acquisition of a set of colts' goals. RJ
- 9 Titchmarsh Times**  
Copy required for the June/July edition.
- 10 Annual Village Meeting**  
GG to brief the meeting on the year's activities and on progress on the pavilion. A display of the plans to be put up. MC to provide written commentary. MC

11 **AOB**

GG raised the issue of paying expenses, given that several members are now incurring significant expenditure on the Association's behalf.

May  
agenda

**Next meeting: 8.00pm Thursday 1 May at The Wheatsheaf.**