

# Titchmarsh Playing Field Association

## Minutes of the Committee Meeting

### 4 December 2008

Those present: Gina Gaskin [Chair] Natalie Beer Mel Chapman Ian Curtis Derek Ellis  
Hannah Garnham Rob Jones Paul Milner Mark Noakes Dave Walpole  
Apologies: Richard Roe  
cc: Emma Meen Sylvia Prestwich Phil Garnham

#### Action

#### 1 Minutes of previous meeting

The minutes of the previous meeting were agreed with the one exception: NB was present at the meeting. Proposed DE: seconded NB.

#### 2 Matters arising

2.1 None, other than those already on the agenda.

#### 3 Financial update

3.1 MC reported the balances as follows: Tracker £2616.39; Current - number 1 £1752.65; number 2 £7195.06.

3.2 The following payments were authorised:

- Parish Council £1110 [grass cutting]
- Chapman Bros. £37.60 [white liner]

3.3 MC expressed anxiety about the tardiness of two teams in paying their match fees. It was agreed to monitor the position closely and to deny use of the pitches to any team that becomes seriously in default. MC

3.4 Receipts from the hire of the new pavilion are encouraging with £231 being received in November.

#### 4 Correspondence

The following correspondence have been received:

4.1 

- Letter from ENC re rates due on the new pavilion. Letter passed to the Parish Council for completion. IC

4.2 

- A complaint from a resident in Dryden's Close regarding an unauthorised bonfire party on the playing field. GG has already responded and will talk to the person who organised the display. GG

4.3 

- An email from a member of United Schools Trust regarding the possibility of using the car park while Chapel Street is out of commission. The matter was discussed at length and DE agreed to find out more from the Trust about their requirements. DE

#### 5 Health and Safety

5.1 MN reported that he had carried out the inspection, the only issue being the need to remove the broken seat. It was agreed to organise its removal when the old pavilion is demolished. IC

5.2 MN is also undertaking a thorough risk assessment of the new pavilion and will report back at the next meeting. MN

#### 6 Fund raising

6.1 The consensus was that there is no need to organise any further major fund raising events in the spring as they will almost inevitably clash with other events already being planned in the village. However, MC intends to organise daytime events such as a whist drive for the older members of the village. MC

6.2 Other suggestions for future fund-raising included a games evening and a film show.

- 6.3 **The 10K Race:**
- An advert has already appeared in Runners' World
  - HG suggested that the event could successfully advertised at the schools and offered to organise the publicity. HG
  - Sponsorship is to be sought from three local organisations. GG/IC
- 7 **Developments**
- 7.1 **Pavilion**
- The Steering Group has met to draw up a snagging list to be discussed with JH. There also remain a number of tasks still to be completed, the main ones being:
- providing somewhere for players to sit when cleaning their boots; IC
  - setting up planters to block off the terrace area IC
  - levelling the land surrounding the pavilion and reinforcing the grassed approach to the players' entrance; DE
  - demolition of the old pavilion and reinstatement of the land; IC
  - improving access for the mower; MN
  - boosting heating in the Community Room; IC
  - installation of permanent CCTV facilities.
- 8 **Pitches**
- DE reported that he had contacted another contractor to price this work and will inform the next meeting of the results. DE
  - DW expressed concern at the amount of damage being done by moles. RJ agreed to investigate methods of getting rid of them. RJ
- 9 **Management Group**
- The group is assessing the need to employ a cleaner/caretaker and calculating potential costs.
- 10 **AOB**
- 10.1 RJ wished to be minuted his frustration at not being able help out more because of his other pressing commitments.
- 10.2 GG indicated that she had been offered a Stanair Lift to sell to help boost funds. She will investigate methods of selling it. GG
- 10.3 The Christmas tree is to be erected at 9.30 on 13 December.

**Next meeting: 7.30 pm Thursday 8 January at the pavilion.**