



Titchmarsh Parish Council Playing Field Committee

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Minutes from Committee Meeting

1st February 2007

Start of meeting delayed to 8.30 to allow attendance at school reception.

Those present: Gina Gaskin Rob Jones Shirley Curtis
Ian Curtis Derek Ellis Mel Chapman
Paul Milner Richard Roe

Apologies: Caroline Thompson Dave Walpole

Cc: Emma Meen Sylvia Prestwich Phil Garnham
Stephen Brown

ACTION

1 Minutes of previous meeting

1.1 Minutes of the previous meeting were agreed.

2 Matters arising

2.1 Hiring of Clubroom.' Payment of £150 for room hire clarified. It includes hiring for Race Day and Quiz Night.

2.2 New headed notepaper: MC has designed new notepaper headings. The draft was well received by members and a few minor amendments suggested. MC

3 Finances

3.1 RR reported that the only major expense this month has been £1300 for last season's grass cutting. Authorisation of payment proposed DE; seconded GG. All in favour.

4 Correspondence

4.1 The Playing Field magazine was the only correspondence received. GG

5 Health & Safety

5.1 Monthly Inspection: Stephen Brown has carried out a full safety check and risk assessment. He is drawing up a new rota for 2007. SB to be invited to become official H&S officer [see 7.6].

5.2 SB has suggested that a sign be erected identifying who is responsible for the Playing Field and a contact number. Agreed that a temporary sign be produced to be replaced by a permanent one when the new buildings are finished. MC/RR

6 Fundraising

6.1 Road Race: 6 May

- Marquees booked.
 - Entry forms to be printed. MC
 - RR reported that the event had been widely publicised but that interest RR
so far had been limited. It was agreed to extend the publicity through
the Titchmarsh Times and by circulating fliers at other local races. All
 - Sponsors: Bulley Davy have agreed to give £250 again this year. Another
suggestion for a potential sponsor was the Cultural Community Partnership. SC
Other sponsors to be sought through the Titchmarsh Times.
- Jazz Evening: 23 June.**
- 6.2
- GG reported that 4 marquees had been booked and that she had
negotiated with KS for the school hire charge to be reduced to £50]
 - Agreed that three groups be invited to perform, providing for a mixture GG
of tastes. GG to contact John Easton, and SC to contact Alex Stephenson. SC
- 6.3 **Festival of Football**
- Ideas requested. To be discussed at next meeting. SC
agenda
- 7 Developments**
- 7.1
- Meeting between MC, DE, IC and the FA had gone well. The FA offered
some suggestions re the plans which DE has taken back to discuss with the DE
architect.
- 7.2
- DE reported that an application has been made for planning permission.
- 7.3
- Some concern that the FSA application may not bear fruit so an
application made to NCC for a similar amount ie £25K.
- 7.4
- The Parish Council has agreed to take on the tenancy and provisionally GG/IC
offered to pay the rent. Some concerns expressed so vote taken on
transfer of tenancy to Parish Council. 6 in favour; 1 against.
- 7.5
- Householders in Dryden's Close and Park Road to be invited to discuss the IC
plans. Meeting arranged at the Playing Field at 3pm on 25 February.
- 7.6
- Policies for Child Protection, Equal Opportunities and Health and Safety IC
required by funders. Drafts tabled and discussed, and suggested
amendments noted.
- 7.7
- Development Plan. IC asked that individual members oversee different
sections of the Plan.
- 8 AOB**
- 8.1
- GG requested that the AGM be moved to May or June because of the Parish
Council elections which may lead to changes in the membership of the Committee.
- 8.2
- RR requested that someone take responsibility for monitoring usage of the SC
Playing Field. To be discussed at next meeting. Agenda
- 8.3
- RJ reminded members of a quiz to be held at Clopton on Saturday 24 February.

Next meeting: 7.30pm Thursday 1st March 2007, in the Clubroom