Titchmarsh Playing Field Association
Minutes of the Committee Meeting
5 February 2009

Those present: Gina Gaskin [Chair] Mel Chapman Ian Curtis Derek Ellis Mark Noakes Natalie Beer Rob Jones

Apologies: Richard Roe Hannah Garnham Paul Milner Dave Walpole

cc: Emma Meen Sylvia Prestwich Phil Garnham

Action

1.1 The chair welcomed local resident Debbie Stephenson who wished to raise with the committee a number of points related to the play area.

- Is it possible for a path to be made linking the pavilion terrace to the play area that could help users to avoid the mud?
- Can a bench for parents be provided in the area?
- Can more adventurous equipment be provided?
- Is the material under the swings going to be replenished?
- Will the basketball post be re-erected?
- Can something be done to slow the traffic on match days?

1.2 The chair thanked Debbie for her interest and for taking the time to share her concerns with the committee. The following points arose in the subsequent discussion:

- The committee is already planning to lay a path down to the play area and to re-erect the basketball post when the rest of the work on the pavilion is completed. It will also replenish the material under the swings.
- There are insufficient funds at present to purchase a bench or more adventurous equipment but consideration would be given to this in future plans. DS offered to help with fund raising for this. RJ offered to investigate the possibility of acquiring funds from other funding bodies. RJ
- MC informed the committee that letters had been sent to all teams and these included a further plea to be mindful of the safety of residents.

1.3 DS agreed to help with raising funds. It was agreed that GG should invite her to join the committee. GG

2 **Minutes of previous meeting**
The minutes of the previous meeting were agreed. Proposed DE: seconded MC.

3 **Matters arising**
3.1 None, other than those already on the agenda.
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4 **Financial update**
4.1 MC reported the balances as follows: Tracker £2652.31; Current - number 1 £2465.38; number 2 £9830.69 [includes the final payment of £5113 from the Football Foundation].
4.2 MC reported that all hirers and teams were now fully paid up and that £152 had been raised from the sale of refreshments. He also warned that the cost of electricity was likely to be higher than budgeted.
4.3 MC asked for authorisation for the accounts to be managed on-line. Authorisation given. MC
4.4 The following payments were authorised:

- G Gaskin £12.62 [cleaning equipment] GG
- J Gaskin £80 [provision and erection of coat hooks and shelving]
- M Chapman £36.80 [white liner]

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5 **Correspondence**
5.1 GG reported that, as Chair, she had been invited to address the Annual Parish Meeting.

6 **Health and Safety**

6.1 MN reported no issues of concern.
6.2 The Health and Safety file for the pavilion is being finalised.

7 **Fund raising**

7.1 ***Whist Drive***

MC was thanked for the successful whist drive on the 23rd January. Although numbers could have been greater, it was deemed to be a good social success and plans are in hand for it to be repeated

7.2 ***The 10K Race***:

- GG expressed disappointment that no-one had offered to take on the organisation of the event. She has completed the official application form. It was suggested that SP be approached re nomination as race director. All
- The road closure order has been applied for.
- The St John's Ambulance Brigade has been notified but is likely to cost significantly more this year.
- All other arrangements are on schedule.

7.3 ***Midsummer Music***

The barbecue and one of the groups have been booked. Members were asked for ideas for a second group. All

8 **Developments**

8.1 ***Pavilion***

- Steve Mansfield has plumbed in a tap in the cleaners' cupboard at no cost. GG has thanked him officially.
- Hunter Developments has been given a full list of outstanding repairs and tasks for completion.

8.2 ***Use of the pavilion***

- An article in the Titchmarsh Times offered a two-for-one initial hiring rate.
- MC has produced a leaflet for distribution to potential hirers. Comments on it were sought from members. All
- It was agreed that we need to encourage more clubs or societies to use the facility.

9 **Pitches**

- DE agreed to investigate the possibility of getting additional drainage on the lower pitch linked in any contract to level the top field. DE
- GG has asked H Bosworth to give a price for the additional grass cutting now required.

10 **Management Group**

- Because of his difficulty in attending meetings, PM has withdrawn from this group. DE agreed to take his place.
- It was agreed to hire Inter County Services to clean the pavilion at the rate of £37.50 per month.
- The contract for the provision of towel dispensers and toilet roll has been awarded to Neil Robertson.

11 **AOB**

11.1 MN suggested that those members who give up their time each Saturday to provide refreshments and clean the pavilion ought to be rewarded in some way.

Next meeting: 7.30 pm Thursday 5 March at the pavilion.