



# Titchmarsh Parish Council Playing Field Committee

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## Minutes from Committee Meeting

4 January 2007

Those present: Gina Gaskin Caroline Thompson Rob Jones  
Ian Curtis Derek Ellis Mel Chapman  
Shirley Curtis

Apologies: Paul Milner Richard Roe Dave Walpole

Cc: Emma Meen Sylvia Prestwich Phil Garnham  
Stephen Brown

## ACTION

### **1 Minutes of previous meeting**

- 1.1 Minutes of the previous meeting were agreed with three amendments.
- 1.1 Issue of cheques should read, 'The Playing Field committee has not yet been granted authority by the Parish Council to issue cheques of up to £1000 without referral to the full Council.
- 3.1 'Hiring of Clubroom.' Payment of £150 for room hire to be queried. GG
- 5.2 'Incursions on to roof of Changing Rooms.' Article to appear in next edition of Titchmarsh Times. DE

### **2 Matters arising**

- 2.1 There were no matters arising other than those already on the agenda.

### **3 Finances**

- 3.1 In his absence, RR submitted an up-to-date copy of the accounts. RJ queried the apparent disparity between income and expenditure between April and September. It was pointed out that some high, one-off payments account for the £700 deficit in this period. This is unlikely to occur again. RR  
The balance at 31 December 2006 stands at £22118.88

### **4 Correspondence**

- 4.1 Booking form for marquees for Jazz Evening on 23 June 2007 to be completed and returned to Sylvia Prestwich. GG

### **5 Health & Safety**

- 5.1 Monthly Inspection: Stephen Brown was to carry out December inspection. New 2007 rota to be drawn up by SB. GG
- 5.2 Do we need a RoSPA inspection in June? Contact SB GG

## 6 Fundraising

6.1 Programme for 2007:

- 6 May: Road Race
- 9 June: Village Fete
- 23 June: Jazz Evening.
- July: Festival of Football [date to be decided]
- 15 September: Quiz Evening [Clubroom availability to be checked].

GG

6.2 **Jazz Evening.**

Doubts emerging about the cost and viability of a large outdoor event with live music, especially the possible difficulties of attracting enough people given the likely cost of tickets. GG has identified a number of groups costing from £450 to £800.

After considerable discussion, it was proposed by GG [seconded by RJ] to hold a lower-key event with a limit of £400 on a group. A BBQ will be available and a bar, but guests can bring their own picnic. Tickets can be purchased beforehand or on the night. The event is open to children as well.

The identification of lower cost groups seen as a priority.

GG,CT,SC

Roger Hunt to be approached re hire of the larger marquee.

RJ

## 7 Developments

7.1 IC reported that:

- Meeting arranged with Bugbrooke FC for 6 January to seek advice on how they went about their successful application for funds. GG,IC
- Meeting with FA scheduled for 11 January to review plans. MC offered to accompany IC. MC,IC
- FSA has asked for further information as it is about to consider request for £25K. IC
- Concerns that lack of progress on lease may impede next stage. SC to contact MV. SC

7.2 Application for planning permission to be submitted imminently.

DE

## 8 AOB

8.1 The Christmas Quiz made approximately £45 profit. Next year we need to promote it more, including perhaps a children's quiz.

MC

8.2 MC offered congratulations on the behalf of the Committee to GG on her MBE. There was some discussion on how this might be used to the benefit of the Committee's work as a whole.

8.3 MC agreed to produce a new letter heading for the Committee.

MC

8.4 A local wedding is to take place on the day of the Fete. The family is keen to link the fete festivities with the wedding celebrations. This needs further consideration because of the catering impact.

8.5 As there is no one individual major outlay this year, all fete profits are to be distributed equally among village organisations.

**Next meeting: 7.30pm Thursday 1st February 2007, in the  
Clubroom**