

Titchmarsh Playing Field Association

Minutes of the meeting 3 January 2008

Those present: Gina Gaskin [Chair] Mel Chapman Ian Curtis Shirley Curtis Mark Noakes
Rob Jones Paul Milner Dave Walpole
Apologies: Richard Roe Derek Ellis
Cc: Emma Meen Sylvia Prestwich Phil Garnham

- | | Action |
|---|-----------------------|
| 1 Minutes of previous meeting.
The minutes of the previous meeting were agreed. Proposed GG: seconded MC | |
| 2 Matters arising | |
| 2.1 GG thanked everyone, especially DW, for their help with the acquisition and erection of the Christmas lights. Help was sought in taking down the tree at 10am on 5 January. | |
| 2.2 A letter of thanks to be sent to Darren Wells for his help with the lights. | IC |
| 2.3 GG has contacted Sue Shapland to confirm the use of the field for practice by Ristee Towers. | |
| 3 Financial update | |
| 3.1 There were no payments to authorise. | |
| 3.2 Insurance on the buildings and equipment is to be added to the Parish Council's policy. | |
| 3.3 A cheque for £372 has been received from the Parish Council in reimbursement of the current year's rent. | |
| 3.4 A request is to be made in the Titchmarsh Times for someone to audit the Association's accounts. | MC |
| 4 Correspondence.
None | |
| 5 Health and Safety | |
| 5.1 MN has carried out the inspection and indicated his willingness to undertake all future ones, an offer that was gratefully accepted. | |
| 5.2 Another approach is to be made to SB for the electronic version of the H+S log. | IC |
| 6 Fund raising | |
| 6.1 <u>10K race: 4 May 08</u> [Sylvia Prestwich joined the meeting for this item].
- SP will manage the registrations for the race.
- Any entries via the Runners' World website will be passed to SP by RR.
- SP urged everyone to look again at the feedback and reviews of previous years' races.
- A meeting to discuss the arrangements to be held at GG's house at 8pm on 31 Jan.
- MN raised the issue of a risk assessment for the race. He will follow this up.
- GG agreed to check out that there was sufficient public liability insurance for the event. | RR
All
MN
GG |
| 6.2 <u>Midsummer Music: 21 June 08</u>
- Tickets agreed at £10 and venue to be school field again. IC to confirm with school.
- Main band and Paul Cooper booked. Various bands were offered as supporting group. | IC |
| 6.3 <u>September Quiz</u>
GG has asked Paul Cooper if he will be prepared to be quizmaster once again. Reply awaited | GG |
| 7 Developments | |
| 7.1 <u>Pavilion</u>
- Invitations to tender have gone out and the deadline extended to 18 Jan to allow for holidays. Four firms have shown an interest, two have declined. | |

- DW is drawing up separate packages for plumbing and electrics. DW
 - Examples of the facing brick and tiles have been submitted to ENC. Response IC
 - A phone line will need to be connected for the alarm. DE
 - DW has an opportunity to acquire some furniture for the cost of the transport only, but storage will be needed in the interim. MN/MC/ DE
 - MC has a number of paving slabs that can be used for footpaths etc. DW
 - A steering Group meeting arranged for 7.30 on 10 January to finalise tender evaluation and contracts. IC/MC/ DW/DE
- 7.2 **FF Development Plan.**
 An inventory was made of the progress made on the plan. Although there has been slippage on some deadlines, progress has been made on almost all actions. Regarding women's football, Hannah Garnham is arranging a match in order to stimulate further interest. It was suggested that HG be co-opted onto the committee. All agreed.
- 8 **Revised constitution.**
 A draft of the revised constitution was tabled. Various minor amendments were agreed. Proposed GG: seconded RJ. All in favour. IC to revise. IC
- 9 **Vacancy**
 Natalie Beer has expressed an interest in joining the committee. Proposed by GG; seconded MC. All in favour.
- 10 **Pitches**
 DW expressed serious concern re. the state of the goalmouth area. Following discussion, it was decided that:
- We may need to consider appointing a groundsman at some later date.
 - The goalmouth should be fenced off after matches and teams discouraged from using the goalmouths for practice. MC
 - Once the new pavilion has been built, removal of the goalposts after each match should be made a condition of hire.
 - RJ agreed to investigate possibility of acquiring a set of colts' goals. RJ
 - GG agreed to talk to Howard with regard to protecting and maintaining the goalmouth areas. GG
- 11 **Titchmarsh Times**
 The following items are to be included – welcome to new members, request for an auditor, and the need to protect the goalmouths. MC
- 12 **AOB**
 None.

Next meeting: 8.00pm Thursday 7 February at The Wheatsheaf.