



# Titchmarsh Parish Council Playing Field Committee

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## Minutes from Committee Meeting

10<sup>th</sup> November 2005

Those present: Rob Jones Caroline Thompson Paul Milner Kevin Shapland  
Gina Gaskin Dave Walpole Derek Ellis Richard Roe  
Apologies: Mel Chapman Ian Curtis Stephen Brown  
Cc: Jane Teague Sylvia Prestwich John Gaskin Phil Garnham

### ACTION

#### 1 Previous minutes

Read and agreed for accuracy.

#### 2 Health & Safety

Operation of gate mechanism to be assessed in more detail

Broken rail still to be repaired.

Monthly check sheet not presented to meeting; re-issue reminder of monthly schedule.

SB

KS

PM

#### 3 Finances

Final cheque from Raymond's estate received and banked.

Payments for approval shown below (all approved unanimously):

JG Bosworth & Sons	Grass cutting	£1186.75	Prop PM 2 <sup>nd</sup> RR
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Merchant Venturers	Annual Rent	£120	Prop RR 2 <sup>nd</sup> GG
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Gina Gaskin	Disco expenses	£57.40	Prop RR 2 <sup>nd</sup> PM
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#### 4 Road Race

Clubroom to be booked.

Adverts starting to be placed with relevant publications and web-links being established. Application forms to be updated/redesigned to include routes into village, parking, etc.

St John's ambulance cover to be increased to 2 pairs of medics.

Playing Field to join British Association of Road Racing for £20/yr (prop RR, 2<sup>nd</sup> GG, carried unanimously) as a source of experience and advice.

Will not limit numbers but attempt to split registrations between School Hall for 3km entrants and Clubroom for 10km runners. Check School Hall available.

Sponsorship - Bulley Davy willing to participate in limited way but not as main sponsor. Letter requesting sponsorship, including highlights of last year's success,

to be prepared for next meeting.

RR

RR

RR

RR

KS

KS

#### 5 Trafalgar Day Disco - Oct 22nd

Event raised £420 in spite of clashing with half term.

Note of thanks to be sent to Paul Cooper along with voucher for meal at the D&P

RR

to value of £0 (prop RR, 2<sup>nd</sup> CT, carried unanimously).

## **6 Pavilion Update**

### **6.1 Existing Facility**

'Make do' repairs. Quote from Hunter Developments (c£1500) discussed and accepted (prop CT, 2<sup>nd</sup> GG, carried unanimously).

DE

Options to find cost-effective alterations and checks to electrics to be progressed.

DW

### **6.2 New Facility**

Submit current plans for permission.

DE

Explore options around professional fund-raiser/project co-ordinator (KS), including approach to Catworth organiser (RJ) and note in Titchmarsh Times (CT).

KS

Attendance at fund-raising event at Nene Centre 23<sup>rd</sup> Nov [still needed after arrangement of village specific meeting on 1<sup>st</sup> Dec?]

RJ/CT

RR/RJ

## **7 Committee Roles**

7.1 Secretary (PM) to be assisted by Vice Chair (RJ) and Treasurer (RR) if clash of commitments proves too much.

RJ/RR

7.2 Does the need exist for a 'Football Co-ordinator' to ensure liaison with user teams, terms of use, bookings and payments is as effective as could/should be? PM/DE/RR to discuss and report back at next meeting.

PM/DE

/RR

7.3 'Float File' to be established containing items of potential interest for circulation between meetings. Please forward anything picked up of interest to PM.

PM

## **8 Christmas**

8.1 Quizsheet being worked on - based on toys, games & pastimes. To be available for 26th Nov with closing date of 6th Jan.

MC

8.2 Carols round the tree - Mel to liaise with Jane Teague to make sure efforts to publish the carol sheet are not being duplicated.

MC

## **9 Village Calendar**

Photos all taken and first proof seen - minor amends to paper quality and some of the photos needed.. Orders of 240 calendars received so print run of 250 planned at cost of c£750.

JG

## **7 AOB**

7.1 Pitch/Line Marker - Options evaluated for replacement of dilapidated line marker and £300 new machine recommended as best option - prop CT, 2<sup>nd</sup> RR carried unanimously.

GG

7.2 T-Factor - X-Factor style talent competition being worked on for Spring 2006.

KS

7.3 Perimeter Trees - availability of free trees to be explored with Parish Council.

GG

**Next meeting: 8pm Wednesday 7<sup>th</sup> December 2005**

**(to avoid Twilight Carol Service)**

**- quick meeting followed by Committee Dinner in D&P**