



# Titchmarsh Parish Council Playing Field Committee

[www.titchmarsh.info](http://www.titchmarsh.info) e-mail: [playingfield@titchmarsh.info](mailto:playingfield@titchmarsh.info)



## Minutes from Committee Meeting

**08 November 2006**

Those present: Gina Gaskin Rob Jones Richard Roe  
Derek Ellis Mel Chapman Paul Milner  
Dave Walpole

Apologies: Caroline Thompson Ian Curtis Shirley Curtis  
Kevin Shapland

Cc: Emma Meen Sylvia Prestwich Phil Garnham  
Stephen Brown

### ACTION

#### **2 Previous minutes - actions arising**

**Fixture Calendar:** DE has contacted The Fox and Titchmarsh FC for copies of their fixture lists. Responses still awaited as of today 8/11/06 DE

**Issue of cheques:** GG has clarified and okayed with the Parish Council and reported back to this meeting of the need to have a £1000 float when building work commences GG

**Old goal posts:** Waiting removal of remaining goal posts during 1<sup>st</sup> wk December before contacting Vincent Burton again DE/MC and GG to coordinate

**Previous minutes** were agreed as a true representation of the meeting held on the 5/10/2006

#### **3 Matters Arising**

- 3.1 All invoices must be proposed and seconded for payment to be passed preferably by two TPC members.. GG
- 3.2 Architectural Plans for new club changing rooms plans submitted by Tony Fitzjohn at TF Designs of Gunthorpe Peterborough . DE
- 3.3 Pitch drainage according to grant must be completed by end of March ( 6 month rule)

#### **4 Financial Update**

- 4.1 Confirmation money been received by Football Foundation and ENDC to cover the cost of new goal posts. Money paid directly to account. RR
- 4.2 Latest statements with TPC Chair for 6 monthly report RR

#### **5 Correspondence**

No correspondence has been received, however it was decided that it is necessary to issue a stark warning about the dangers of climbing on roofs in public places GG

## **6 Health & Safety**

- 6.1 Monthly Inspection: Identification of areas that will need future attention includes ramps. Inspection form to be passed to Kevin Shapland by GG GG
- 6.2 New goal posts can be lifted out of sockets. Possible safety issue. DE to contact manufacturers to see if they can provide a locking mechanism. Outcome Manufacture suggested that a hole was drilled through the sleeve and post approx 6" below ground level and tent peg inserted to stop posts being lifted. MC and DE to investigate. MC/DE

## **7 Fundraising**

- 7.1 **Christmas Quiz;**
- MC agreed to produce Christmas quiz in time for distribution by next meeting 7/12/06 MC

- 7.2 **.Road Race 10K** RR
- Increase entry fees attached from £5 to £6.50
  - Increase Unattached from £7 to £8.50
  - On the day entry £10
  - Request by Dicky for a mentor to assist with pre planning on road race volunteer wanted all

- 7.3 **3k Fun Run** RR
- Increase fees on day to £3 pre entry will be at £2
  - All under 9's will need to run with Parent or Guardian

- 7.4 **2007 Jazz Evening.** This was discussed in more detail and a date change has been agreed to Saturday 23<sup>rd</sup> June, with a start time of 7:30 pm to approx 11:30 pm.

### ***Suggested Format***

- Jazz group to be found and identified suggested group size of 5-6 players. Identification of suitable candidates all need to input All
- Ticket costs to cover a ploughman supper and be priced between £8 and £12 TBC
- Gazebo pitches can be brought for £10
- Suggestion of other areas of fund raising on the night such as cheese and port platters / Coffee vendor etc

## **8 Changing Rooms Project**

No current update

### **8.1 Changing Room Emergency repairs**

Emergency repairs were carried out following vandalism to the front wall. We are awaiting cost of repair for sign off

7 **AOB**

7.1 **Times for future meetings.**

Continuation of meeting times to be at 7:30 for the foreseeable future

Meeting was closed at 9:30

**Next meeting: 7.30pm Thursday 7<sup>th</sup> December Dog and Partridge followed by  
Christmas meal**