



# Titchmarsh Parish Council Playing Field Committee

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## Minutes from Committee Meeting

5 October 2006

Those present: Gina Gaskin Rob Jones Ian Curtis  
Derek Ellis Mel Chapman Paul Milner  
Shirley Curtis Kevin Shapland

Apologies: Caroline Thompson Dave Walpole Richard Roe

Cc: Emma Meen Sylvia Prestwich Phil Garnham  
Stephen Brown

### ACTION

#### 1 Previous minutes – actions arising

- Fixture Calendar:** DE has contacted The Fox and Titchmarsh FC for copies of their fixture lists. Responses awaited. DE
- Issue of cheques:** GG will clarify position with Parish Council and report back at next meeting. GG
- Old goal posts:** Reply awaited from Vincent Burton. DE
- School support for funding bids:** KS reported that he had raised with the school governors the question of support for bid applications. They readily agreed to provide support as the school could benefit from any development.
- Resiting of upper pitch:** DE and MC meeting on-site on 6 October to discuss proposal. DE/MC

#### 2 Funding

- 2.1 VAT refund has arrived from Parish Council.
- 2.2 Remittance advice from Football Foundation passed to RR. Payment in hand. RR  
Committee agreed to the payment of £70 to Paul Cooper for Quiz Evening.

#### 3 Correspondence

- 3.1 Acknowledgement received from Merchant Venturers regarding the new build project. They are anxious for the new lease to be agreed. Vincent Sykes to be instructed to proceed. GG

#### 4 Health & Safety

- 4.1 Monthly Inspection: SC responsible for October inspection. Log to be passed to her. SC
- 4.2 New goal posts can be lifted out of sockets. Possible safety issue. DE to contact manufacturers to see if they can provide a locking mechanism. Otherwise the posts will have to be removed and stored after each time they are used. DE

4.3 Storage of hazardous items. John Gaskin to purchase and fit a padlock on the box used for storing the materials. GG

## 5 Fundraising

### 5.1 Street Challenge Quiz

- Agreed to have been a resounding success with £813 raised. Donation of food seen as helping to boost profits.
- Waitress service excellent and much appreciated.
- Agreed to repeat on 15 September 2007 with three minor changes: [1] allow for extra teams, possibly two per road; [2] reconsider the use of the final buzzer round [other teams felt excluded by it]; and [3] avoid the break before the final round.

#### **Future events.**

5.2 ***A Christmas Quiz sheet.*** MC agreed to give some thought to this. MC

5.3 ***2007 Jazz Evening.*** This was discussed at some length. Issues of size of event – a large scale event could create problems over insurance, health and safety and venue. Some questioning over the suitability of jazz to the likely punters. Also concerns that it may entail considerable organisational effort for relatively little profit.

Agreed that:

- Advice to be sought from Julian Stoneman. KS
- Consult the school regarding use of premises and hiring of amenities. KS
- Contact Oundle Festival organisers for advice. GG
- Research into the type of music that is most likely to appeal and into possible providers. All

## 6 Changing Rooms Project

6.1 IC reported that:

- £1000 has been received from The Maud Elkington Trust.
- £6490 committed to the drainage element of the project by SI TA Trust. They will pay the contractors directly but need a Project Delivery Plan and a cheque for £685.15 from the Contributing Third Party [Media Outcomes]. As agreed previously, the Committee will refund Media Outcomes for this payment. KS
- Draft Business and Development Plans ready to be submitted to Football Foundation. Some revisions suggested re car parking and architect's fees. IC
- Funding application made to East Northants Council. Decision still awaited from Foundation for Sports and the Arts.

6.2 DE suggested that the plans to be put before District Council be revised to include an all-weather training area that could also be used for other activities including tennis. All agreed. DE

7 **AOB**

7.1 **Bookings.**

Thrapston Youth Team has requested more sessions. DE to clarify whether these are to be one-offs or regular bookings.

Some concerns over the impact of excessive use of the laying surface, particularly if the lower pitch becomes unplayable because of flooding. A question remains over who decides on whether the pitches are playable or not.

DE

Thrapston's request to be acceded to on the proviso that they stick to the upper pitch and that they refrain from using it when it is in poor condition. Possibility of providing two smaller training areas to be investigated.

DE

7.2 **Venue for future meetings.**

After some discussion, a vote was taken and it was agreed to continue to hold future meetings in The Clubroom but with an earlier 7.30pm start.

**Next meeting: 7.30pm Thursday 2<sup>nd</sup> November 2006, in the Clubroom**

**PLEASE NOTE THE EARLIER START TIME**