

Titchmarsh Playing Field Association

Minutes of the Committee Meeting

23 October 2008

Those present: Gina Gaskin [Chair] Natalie Beer Mel Chapman Ian Curtis Derek Ellis
Richard Roe Dave Walpole
Apologies: Hannah Garnham Paul Milner Rob Jones Mark Noakes
cc: Emma Meen Sylvia Prestwich Phil Garnham

Action

1 Minutes of previous meeting

The minutes of the previous meeting were agreed. Proposed GG: seconded MC.

2 Matters arising

None, other than those already on the agenda.

3 Financial update

3.1 MC reported the balances as follows: Tracker £2616.39; current account £3537.07. £15000 has been transferred to the No. 2 account to cover expenditure on the new pavilion. The balance in the No. 2 account is currently £12555.06.

3.2 The following payments were authorised:

- P Milner [publicity costs for public entertainment licence]
- M Chapman £28 [costs incurred in publicising the Official Opening]

3.3 MC reported that pitch rental for the year has been estimated at £500+.

3.4 There have been three bookings already for the community room.

4 Correspondence

Positive replies have been received from official guests to the official opening. However, Phil Hope MP is unable to attend.

5 Health and Safety

In the absence of MN, this item was deferred.

6 Fund raising

6.1 Burns' Night

As there are already plans to hold a Burn's Night celebration elsewhere in the village, it was decided not to run this event.

6.2 10K race

- RR indicated that, due to pressure of work, he will be unable to organise the event in 2009. GG thanked him for all his hard work in the past and asked him for a list of the tasks involved. GG also agreed to check with Sylvia Prestwich to confirm that she is still willing to undertake the registration. The organisation of the event will be a main agenda item at the next meeting.
- MC suggested that, once the pavilion is fully operative, the Association could consider running daytime activities such as Bingo and a Whist Drive.

GG
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agenda

7 Developments

7.1 Pavilion

In a discussion about facilities, the following were suggested:

- A boot cleaning grid.
- A tap in the cleaning cupboard for hosing down the changing rooms.
- Seating for players to use when cleaning their boots.
- Turfing the area in front of the building and seeding the area to one side.
- Planters to block access to the front of the pavilion.

IC
MC
MC
GG
GG
MC

- Providing key safes in two locations for regular users of the facilities.
- Setting up a CCTV system with four cameras and a recorder. J Hunter has this in hand.

7.2 **.Opening Event.**

- Chris Hope – club captain of Rushden and Diamonds - has agreed to cut the ribbon.
- The Fox Inn team is to be asked to switch the fixture to Sunday afternoon.
- Catering will be for approximately 100 people.
- The final programme for the day was agreed.

8 **Pitches**

- 8.1 A copy of the Agrostis consultant's report has been sent to Mark Liddiard for comment. He has apparently taken up some points in it with the consultant.
- 8.2 The steward of Merchant Venturers has agreed in principle for the second pitch to be levelled but he will require more details if the Association decides to proceed.

9 **Management Group**

GG reported on the progress in equipping the pavilion and on applying for a public entertainment licence.

10 **AOB**

Some concern was raised about the heating in the community room and about the possible impact of overloading the power supply. Issue to be discussed with JH.

IC

Next meeting: 7.30 pm Thursday 6th November at the pavilion.