



Titchmarsh Parish Council Playing Field Committee

www.titchmarsh.info e-mail: playingfield@titchmarsh.info



Minutes from Committee Meeting

9th September 2004

Those present: Caroline Thompson Derek Ellis Rob Jones Dave Walpole
Stephen Brown Paul Milner Mel Chapman Phil Garnham
Kevin Shapland

Apologies: Gina Gaskin Anne Swift Richard Roe

Cc: Jane Teague Sylvia Prestwich (web-site)

	<u>ACTION</u>
1. <u>Pavilion Sub-committee Update</u>	
1.1 <u>Concept Drawings</u>	
Drawings to be produced for use on 'T-day' (26 th Sept).	DW
Architect to be approached for budget indications once drawings available.	MC
1.2 <u>Playing Field Constitution</u>	
No Constitution exists (or can be found); new one needs to be drawn for proposing to Committee.	CT
1.4 <u>Revised Lease</u>	
Progress update for next meeting	CT
2. <u>T-Day - Sunday 26th September</u>	
Involvement with T-Day OK with organisers; Playing Field table booked but we need to provide our own presentation board.	SB
Plan to display photos of current facilities and drawings of proposal.	DE/RR
Information sheet about what PFC does and plans for Pavilion to be drafted.	PM/MC
Suggestion form to capture Villagers' thoughts to be drawn up.	KS
3. <u>Insurance</u>	
Weekly/monthly inspection check list to be written and rota of inspection to be presented at next meeting.	SB
CT & SB attended RoSPA training session and SB carried out inspection of playground equipment - no issues found. Proposal to delay formal RoSPA check until Spring when usage increases.	SB
4. <u>Family Fun Day - 12th September</u>	
Plans for the day discussed and arrangements for preparation agreed	ALL
Five-a-side goal kindly donated to Playing Field by DW - decision on location and safe/secure siting required.	SB

5. **Autumn Disco - Sat 9th October**
- Confirm whether Disco booked **GG**
- Tickets to be printed asap (£ 6.50 per person – all Committee members to pay) **MC**
- Each Committee member challenged to sell at least 10 tickets each (minimum) to make event viable and successful. **ALL**
- Poster to be designed and displayed at Fun Day, PC Noticeboard and on website. **MC**
- Raffle to focus on a few good prizes; main prize to be generously provided by KS. **KS**
- Next meeting brought forward to 30th Sept to allow detailed arrangements to be made. **ALL**
6. **Skateboard Facilities**
- Thrapston planning to build facility; investigate whether District Council arranging transport from out-lying areas (incl Titchmarsh?) for this and/or Oundle facility. **GG**
7. **10k Road Race - 10th Anniversary**
- Decision to proceed event with a children's Fun Run of some kind. What learnings can be taken from Southwick event? **GG**

**Next meeting 8pm, Thursday 30th September
At The Dog & Partridge**