



Titchmarsh Parish Council Playing Field Committee

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Minutes from Committee Meeting

8th September 2005

Those present: Rob Jones Caroline Thompson Paul Milner Mel Chapman
Gina Gaskin Dave Walpole Derek Ellis Richard Roe
Ian Curtis Kevin Shapland (part) Pauline Gambrell (FOTS - part)

Apologies: Stephen Brown

Cc: Jane Teague Sylvia Prestwich (web-site)

- | | <u>ACTION</u> |
|----------|---|
| 1 | <u>Previous Minutes</u> |
| 1.1 | Play equipment painting: DW to do goalposts and RR/CT (+ anyone else free) will finish woodwork 10am Sat 10th Sept DW
RR/CT |
| 1.2 | Remainder of previous minutes to be reviewed at October meeting. ALL |
| 2 | <u>Health & Safety</u> |
| | August Actions (GG) - Mole holes and general cracks a growing concern. 1 tonne sharp sand to be bought (proposed DW, 2 nd PM, carried unanimously) for filling in. DW |
| | Add general playing field condition walk-about to monthly schedule. SB |
| | MC doing September schedule. MC |
| 3 | <u>Finances</u> |
| | Generous donation of £ 500 received from Horticultural Society; letter of thanks to be sent. CT |
| | Transfer £ 3k to deposit account (proposed RJ, 2 nd GG - carried unanimously) RR |
| 4 | <u>Events</u> |
| 4.1 | September Family/Sports Day |
| | Fun Fair to arrive late on Saturday - leave gate open for them after setting up marquees. Volunteers fro 5.30pm Sat set up: GG, KS, RJ, MC, IC |
| | Tables and chairs from Clubroom and Tug-o-War rope Sun am: MC, PM. |
| | Items for the day: Space Hoppers (RJ/PM), First Aid Kits (ALL?), sacks (PM?). |
| | Sweets for prizes (RJ/PM/GG) |
| | Cakes required for refreshment stall (ALL) |
| | FOTS to help out with races on the day (PG). |
| 4.2 | Trafalgar Day Disco - Oct 22nd |
| | Licence applied for. CT/DW |
| | Disco booked (Paul Cooper) |
| | Tickets to be printed - for over 18s only; Happy Hour 8.30-9.30pm (still to be decided what this entails). MC |

Ticket costs £ 7 to include table buffet.
Clubroom to be decorated in British/Naval theme.

ALL

5 Pavilion Update

Project moving on, site drawings nearly ready for submitting to Planning. Geoff Hunter in the village has agreed to assist by Project Managing the build. Decision ref Affordable Housing (see below) could have major implications for project.

Existing Facilities

5.1 Health & Safety and suitability for use discussed. 2 options to be explored ahead of next meeting:

- 1) Alternative / Temporary facilities - investigate second-hand Portacabin options. Cost investigation to include purchase, delivery to site, installation and demolition/clearance of current structure (RJ to need advice on this).
- 2) Make good current facilities - Geoff Hunter to be approached to establish budget for making safe and fit for purpose to last next 2-3 years. This to include provision of toilet and sink.

RJ

MC

6 Village Calendar

Church not organising calendar this year so John Gaskin is prepared to arrange one composed of photos of village organisations (Hort. Soc., Clubroom Com., Church Council, Playing Field Ass, Football Team, Rounders Team, Parish Council, FOTS, W heatsheaf, D&P, Fete Com. & School/Governors) with funding from and proceeds to the Playing Field.

Break-even point is 80 calendars (@£ 7); printing costs for 200 would be £ 560.

Idea proposed PM, 2nd RR - carried unanimously.

JG to liaise with MC over details of photography and printing.

MC

7 Car Parking

A complaint has been received from residents of Dryden's Close about garages being blocked by football team cars.

Sensible parking to be discussed with team (and visiting teams); if needed then open gate on match days for overspill parking on field.

DE

If this doesn't work, more formal approach by letter to all users of field to be written.

PM

8 Affordable Housing

Discussion with Felix Marsh - ACRE Rural Housing Enabler generated interesting debate about need/location of affordable housing. PFA Committee really limited to whether agree to proposed site of development on Playing Field. To be discussed at start of next meeting more fully. In meantime 2 actions:

- 1) Check terms of Lease to see if whole village vote would be needed to sanction any reduction in playing field area.
- 2) Parish Council to explore whether transfers of current Housing Association properties could be made between current wider county housing remit and requirement more locally.

PM

IC

Next meeting: 7.30pm Thursday 6th October 2005 in Clubroom