



Titchmarsh Parish Council Playing Field Committee

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Minutes from Committee Meeting

7th Sept 2006

Those present: Gina Gaskin Rob Jones Ian Curtis
Derek Ellis Mel Chapman Dave Walpole
Shirley Curtis Caroline Thompson Kevin Shapland
Paul Milner

Apologies: Richard Rowe
Cc: Emma Meen Sylvia Prestwich Phil Garnham
Stephen Brown

ACTION

2 Previous minutes

Minutes read and agreed for accuracy.

3 Matters arising

2.1 Affordable housing_ Clarification: People who already own their homes will not be considered eligible for new affordable housing in the village.

2.2 Health and Safety – Bark delivery – Fri. 8th Sept. Help required Fri. evening 7.00pm and Sat am. 2 cubic metres ordered at a cost of £68.00.

5.2 A fixture calendar or diary is needed for the changing rooms.

6 Field gates. Repair or renewal of gates will wait until the new changing rooms are built. DE

7 Status of Playing Field Committee. This has been referred to NALC. More information will be available in 2 weeks time.

4. Financial Update

4.1 The Committee authorised the following payments:

- £50.00 to Dave Walpole for a leaking sink and replacement stop tap.
- £1703. 75 to Derek Ellis for new goal posts and nets.
- £21.00 to Derek Ellis for the quiz bar licence.
- £5.78 to John Gaskin for a box to store the hazardous white liner material.

4.2 For the use of the playing field facilities, a donation of £40.00 was received from Kevin and Louise Jeffries. A letter of thanks to be written. GG

4.3 The Committee agreed that in future, authorised signatories can issue cheques up to £1000.00 for the new build, without the prior agreement of the full Committee. (This needs to be clarified with the Parish Council) GG

5. Correspondence.

5.1 Sylvia Prestwich re. storage. A storage container has been purchased and installed by Michael Alderman at his own expense. The letter suggests a monetary contribution might be given towards the costs as a gesture to Michael on behalf of the Playing Field Committee. As a sub-committee of the Parish Council, it was questioned as to whether the Playing Field Committee is able to make such a donation. After discussion, a vote was taken proposing that no contribution should be paid.

Proposed by Mel Chapman, seconded by Derek Ellis. The motion was carried five votes to

four.

Instead it was decided that a letter of thanks and appreciation should be sent to Michael. Proposed by Caroline Thompson, seconded by Gina Gaskin.

SC

5.2 **Merchant Venturers re. planning.**

Two letters have been received concerning the extension of the playing field lease. It was decided that the new lease needs to run from January 2007. The planning application for the new changing rooms is now being processed by the architect. As the Merchant Venturers are happy with the plans, it is time to proceed with the new lease. A letter of acknowledgement to be sent to the Merchant Venturers.

SC

6. **Health and Safety.**

6.1 August check was made by Gina Gaskin and minor repairs have been done.

September check by Caroline Thompson.

CT

6.2 It was suggested that a working party is needed to carry out some general maintenance, eg painting of the play equipment. A date was arranged for the removal of the goal posts from the top pitch. This will be Sept. 17th at 2.00pm.

6.3 The Committee decided it would be a good idea to marginally re-site the top pitch to suit conditions.

6.4 The old goal posts need to be disposed of. Vincent Burton to be contacted.

GG

7 **Maintenance.**

7.1 Playground Chippings See 2.2 in matters arising.

7.2 Playing Surface. Pete Dorrington to be contacted. The Committee needs access to top soil and sharp sand to fill holes and ruts. Various solutions were discussed but it was decided to wait until the main field drainage was dealt with.

8 **Quiz Night**

8.1 Sept. 16th 2006 7.30pm. 9 or 10 teams each representing a road in the village. With no pre-printed tickets, money has yet to be collected. It was suggested that committee members should each be responsible for collecting the money from a road team.

8.2 The cost of Paul Cooper's 'electronic gadgetry' is £70.

8.3 Raffle. 5 or 6 prizes to be donated by Committee members to Caroline Thompson.

Rob Jones kindly offered to sponsor the trophy and take charge of the raffle at the door. Many thanks, Rob.

CT &
various!
RJ

8.4 The cost of a bottle of wine to be £8. An information board with plans of the proposed changing rooms to be set up.

PM

8.5 The clubroom will be open from 5.30pm to arrange tables etc. Mel Chapman to do table labels.

MC

9 **Developments**

9.1 Ian Curtis gave an update on funding developments so far. Proving to be slow and time consuming but positive and optimistic. Important to have the main funding in place ie the Football Foundation. Fundings are also in the pipeline from SITA, the Foundation for Sports and the Arts, Maud Elkington Trust, the Big Lottery, the County Council and East Northants. Council. Money is available but applications have to be appropriately and carefully tailored.

9.2 The Draft Business Plan was discussed in detail and the gaps filled with suggested additions to add strength. A generic business plan is almost ready. Ownership of the Changing Rooms needs to be clarified.

9.3 Each committee member was asked to write 2 or 3 lines describing their skills and experiences. To be sent to Ian Curtis.

All

10 **AOB**

Derek Ellis has agreed to be football co-ordinator for the Committee.

The times and venue of future committee meetings will be discussed at the next meeting.

Next meeting: Thursday 5th October 2006, 8.00pm.